Gordan-Conwell Theological Seminary – Boston Campus  
Center for Urban Ministerial Education  

EM 654  
Leadership in Ministry  

Mondays/Fall 2012 – C.U.M.E Campus  

Fall 2012       JanthonyLloyd@gmail.com  
Professor:       (508) 626-2118 (church)  
Rev. Dr. J. Anthony Lloyd, Instructor  (508) 480-0893 (home)  

Course Syllabus  

1. Objectives of Course:  

Leadership in ministry is viewed from the perspective of the vocation of God’s people in the modern world. Emphasis is given to equipping, leading, and supporting urban Christians in and for their various callings in home, community, church, and workplace through the leadership ministry of the local congregation. The course helps students to identify their own leadership opportunities, to consider their own leadership gifts, and explore how to develop other Christians in their ministries. This course seeks to meet the mission of Gordan-Conwell Theological Seminary to prepare men and women for ministry at home. This course will fulfill credit hours in the division of the ministry of the church.  

2. Text of Course:  

Covey, Stephen R. **The 7 Habits of Highly Effective People** New York: Rockefeller Center, 1998  
ISBN 0-671-70863-5 $15.95  

Clowney, Edmand P. **Called to the Ministry** Phillipsburg, NJ: Presbyterian and Reformed Publication, 1964  

J. Oswald Saunders **Spiritual Leadership** Chicago Moody Press, 1994  

Thomas, Frank A. **Spiritual Maturity**, Minneapolis: Fortress Press, 2002  
ISBN 0800630866 $22.00  

3. Reading Assignments:  

Selected readings provided by the professor
4. **Course Requisites and Assignments:**

- All papers are type written, double space following proper style guidelines for written work.
- Papers are due by designated due dates, late papers will only be accepted based on professor’s prior approval.
- Students are encouraged to submit work electronically, but must be sent by 12:00 midnight of due date.
- Students are encouraged to submit grammatical correct papers that demonstrate command of English language. It is recommended that students have a second party read over their work prior to submission.
- All assignments have a page limit; these limits will be strictly enforced.
- Students work is to be submitted without a cover page, but with the name of the student, course title, date, and ISBN number of the text being used for the assignment on the first page of the written assignments. Papers are to be stapled with no binders or paper clips attached.
- Attendance and participation in class is required.

5. **Completion of all required assignments (texts, case studies and other handouts)**

6. Please read the text: Spiritual Leadership by J. Oswald Saunders. Review chapters 6 through chapter 9 that talk about qualities and essential qualities of Leadership. Please write a 3 page reflection paper incorporating what qualities the author brings to the discussion. Your paper should address what you believe are 10 essential qualities of leadership and why you chose them. The paper should demonstrate that you read the text and made your own evaluation. Please note this assignment is due on the first day of class **Monday, September 10, 2012**.

7. Develop your own Personal Mission statement based upon the principles laid out in Habit 2, Begin with the End in Mind (pages 95-144), of The Seven Habits of Highly Effective People and Paul’s charge in Galatians, Chapter 5, 2 pages in length. **Due: September 24, 2012**.

8. Write a reflection paper integrating Module 2 Spiritual Maturity pp. 15-26, the mature self. This **4 page paper in length** should reflect on issues raised in all 3 lessons. **Due: October 8, 2012**

9. Leadership profile – at the conclusion of the course, you should prepare a 6 page paper analyzing your own leadership style. You should identify strengths and weaknesses, indicate how you have developed skills presented in the course and identify areas for future growth. Input from friends or coworkers as required in developing this profile. **Due: October 22, 2012**.
10. Grading Procedure:

- Class Discussion and Participation 10 points
- Mission Statement 20 points
- Reflection Paper 30 points
- Leadership Profile 40 points

11. Class Sessions:

**September 10th**  Clarifying the Call  
General Service  
Special Service  
Mysterious Movement of Good  
Mystical Call  
Circumstantial Call  
Ecclesiastical Call

**September 17th**  Assessing Church Needs

**September 24th**  Character of a Leader

**October 1st**  Reaching People and Team Building

**October 8th**  Church Health/Handling Conflict

**October 22nd**  Recruiting and Staffing

**October 29th**  Vision and Motivation
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