Gordon Conwell Theological Seminary – Charlotte
Masters of Arts in Christian Counseling Program
CO 869 – Internship II
Fall 2015

Course Syllabus

Instructor: Chris Cook, MA, LPCA
Office: Room 206
Phone: (704) 940.5835

Class Times: Sept. 11, 2:30pm-5pm, others TBD
Email: ccook2@gordonconwell.edu
Office Hours: Available upon request.

Course Description: The clinical internship is designed to prepare the student for the clinical practice of counseling as a novice professional in a variety of agencies in the local area. Individual and group supervision will be an integral part of this learning experience. Prerequisite: CO 868.

Gordon Conwell Mission:

Article 3: To train and encourage students, in cooperation with the Church, to become skilled in ministry. The Church and the seminary share the goal of seeing knowledge, skills and attitudes integrated in the person who ministers. Both in traditional degree programs and in continuing education, a combination of careful training and supervised experience in ministry are educational practices essential to achieving that goal.

Article 5: To provide leadership and educational resources for shaping an effective evangelical presence in Church and society. Gordon-Conwell's academic and institutional resources are to be put into the service of the Christian community to provide careful research on and informed understanding of critical issues, as well as in exercising leadership in learned societies, in movements of renewal and reform and in a variety of off-campus ministries in order to develop a more informed understanding of what the lordship of Christ means in our contemporary world.

MACC Department Mission: The aim of the Master of Arts in Christian Counseling Program at Gordon-Conwell Theological Seminary-Charlotte is to advance Christ’s kingdom in various clinical, educational, and ministry settings by equipping counselors to think theologically, live biblically, and engage globally. Students who think theologically will develop a professional counselor identity that is grounded in orthodox Christian theology and sound clinical practice. Students who live biblically will demonstrate congruence between their faith and their actions in their personal and professional lives by maintaining a commitment to the process of ongoing spiritual formation. Students who engage globally will fulfill their call to serve others by being sensitive and responsive to the needs of diverse cultural, ethnic, and socioeconomic populations.

Relation to the Curriculum: This course satisfies one of the two clinical internship requirement for students who are in the MACC program.
Objectives (Knowledge and Skills Outcomes):

CMHC. D. 2 – Applies multicultural competencies to clinical mental health counseling involving case conceptualization, diagnosis, treatment, referral, and prevention of mental and emotional disorders.

CMHC. D. 4 – Applies effective strategies to promote client understanding of and access to a variety of community resources.

CMHC. D. 5 – Demonstrates appropriate use of culturally responsive individual, couple, family, group, and systems modalities for initiating, maintaining, and terminating counseling.

CMHC. D. 7 – Applies current record-keeping standards related to clinical mental health counseling.

CMHC. F. 1 – Maintains information regarding community resources to make appropriate referrals.

CMHC. F. 3 – Demonstrates the ability to modify counseling systems, theories, techniques, and interventions to make them culturally appropriate for diverse populations.

CMHC. L. 2 – Is able to conceptualize an accurate multi-axial diagnosis of disorders presented by a client and discuss the differential diagnosis with collaborating professionals.

Course Content: This course consists of clinical practice, self-directed education relating to clinical practice, application of counseling principles, theories, and models to clinical practice, supervision of clinical practice, and an introduction to models, practices, and processes of clinical supervision.

Methods of Instruction: Instruction will be offered through supervision, completion of assignments, feedback on video presentations, peer-feedback, and one-on-one instructor dialogue.

Required Text(s): Articles – see course requirement #8 below.

Course Requirements/Assignments:

1. Clinical practice: Students will complete a minimum of 120 hours of direct client contact and a minimum of 180 hours of indirect clinical practice for a minimum total of 300 hours of clinical practice. Clinical hours can begin no sooner than September 8, 2015, and can end no later than December 19, 2015, and will be kept in a Counseling Hours Log (Form 8.0 as an example) [CACREP. II. G. 1. f; CMHC. D. 2; CMHC. D. 4; CMHC. D. 5; CMHC. D. 7; CMHC. F. 1; CMHC. H. 3; CMHC. L. 2].

2. Faculty supervision: Students will attend 8 supervision sessions throughout the course of the semester in small groups with a faculty member. Each supervision meeting will last
approximately 3 hours and will occur every two weeks, beginning on September 11, 2015 [CACREP. II. G. 1. e; CMHC. D. 2; CMHC. D. 5; CMHC. D. 7; CMHC. H. 3].

3. Site supervision: Students will complete a minimum of one hour per week of individual or triadic on-site supervision with an approved licensed professional for the duration of the clinical rotation.

4. Learning Covenant: Students will complete Assignment 1, the Learning Covenant, and Form 5.0, the Learning Covenant Coversheet prior to beginning their Practicum. Details for the learning covenant are found in the 2015 Practicum and Internship Handbook. Form 2.0 and Form 4.0 should also be submitted at the start of the semester.

5. Midterm Evaluation: Students will submit three documents at the approximate midterm mark (see schedule below), a) Form 6.0, the Midterm Site/Supervisor Evaluation will be completed by the student to provide feedback about the supervision site, b) Form 7.0, the Intern Evaluation Form will be completed by the Site Supervisor and reviewed with the student prior to submission, and c) Assignment 2, the Midterm Report. [CMHC. D. 2; CMHC. D. 5; CMHC. D. 7; CMHC. H. 3]

6. Final Evaluation Report: Students will complete Assignment 3, the Final evaluation report as described in the 2015 Practicum and Internship Handbook and submit Form 7.0, an Intern Evaluation Form. [CMHC. D. 2; CMHC. D. 5; CMHC. D. 7; CMHC. H. 3]

7. Video Presentations: Students will present two video recordings of their clinical work, which will be part of the student’s evaluation. [CMHC. D. 2; CMHC. D. 4; CMHC. D. 5; CMHC. D. 7; CMHC. F. 1; CMHC. F. 3; CMHC. L. 2].

8. Article presentations: Each week, one student will select a peer-reviewed article related to your chosen theoretical approach to present to the supervision group. The article will be submitted to the group at least 1 week in advance of the group meeting. Each student will read the article and come to the group prepared to discuss its contents. The submitting student will be prepared to lead the group discussion.

9. Attendance: Attendance at all eight supervision sessions is mandatory. Only in extreme cases will an exception be made.

10. Forms: The following forms will be submitted:

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<tr>
<th>Form ID #</th>
<th>Form Title</th>
<th>Submission Date</th>
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<tbody>
<tr>
<td>Form 2.0</td>
<td>Practicum/Internship Information</td>
<td>Sept. 11</td>
</tr>
<tr>
<td>Assignment 1</td>
<td>Learning Covenant and Coversheet</td>
<td>Sept. 11</td>
</tr>
<tr>
<td>Form 5.0</td>
<td>Supervisor/Student Learning Covenant Coversheet</td>
<td>Sept. 11</td>
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<tr>
<td>Form 4.0</td>
<td>GCTS Student Supervision Contract (including written addition)</td>
<td>Sept. 11</td>
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<tr>
<td>Assignment 2</td>
<td>Midterm</td>
<td>Oct. 22-24</td>
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<tr>
<td>Form 6.0</td>
<td>Midterm Site/Supervisor Evaluation</td>
<td>Oct. 22-24</td>
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<tr>
<td>Form 7.0</td>
<td>Intern Evaluation Form</td>
<td>Oct. 22-24</td>
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<tr>
<td>Form 7.0</td>
<td>Intern Evaluation Form</td>
<td>Dec. 17-19</td>
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<tr>
<td>Assignment 3</td>
<td>Final</td>
<td>Dec. 17-19</td>
</tr>
<tr>
<td>Form 8.0</td>
<td>Practicum/Internship Hours Log</td>
<td>Dec. 17-19</td>
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Grading:

<table>
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<th>Assignments</th>
<th>Points</th>
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Learning Covenant 10
Midterm Evaluation Assessments (2 @ 10 pts. each) 20
Final Evaluation Report 30
Video Presentations (2 @ 15 pts. each) 30
Article Submission and Discussion 10

Total 100 pts.

**Grading:** Final letter grades will be assigned based on the following distribution:

- **A+** 98-100
- **A** 94-97
- **A-** 90-93
- **B+** 87-89
- **B** 84-86
- **B-** 80-83
- **C+** 77-79
- **C** 74-76
- **C-** 70-73
- **D+** 67-69
- **D** 64-66
- **D-** 60-63

**Syllabus Addendum**

**Academic Standards**

Cheating and plagiarism are considered serious breaches of personal and academic integrity. Cheating involves, but is not necessarily limited to, the use of unauthorized sources of information during an examination or the submission of the same (or substantially same) work for credit in two or more courses without the knowledge and consent of the instructors. Plagiarism involves the use of another person’s distinctive ideas or words, whether published or unpublished, and representing them as one’s own instead of giving proper credit to the source. Plagiarism can also involve over dependence on other source material for the scope and substance of one’s writing. Such breaches in academic standards often result in a failing grade as well as other corrective measures. For more information, please consult the Student Handbook.

**ADA Policy**

The seminary complies with the provisions of the Americans with Disabilities Act. A student with a qualifying and authenticated disability who is in need of accommodations should petition the seminary in accordance with the stated guidelines in the Student Handbook.

**Cancellation of Class**

In the event the seminary has to cancel a class meeting (impending storm, professor illness, etc.), the Registration Office will send out an email (via the GCTS email account) notification to all students registered in the respective course. If the cancelation occurs the day of the scheduled meeting, the Registration Office will also attempt to contact students via their primary phone.
contact on record. The professor will contact the students (via GCTS account) regarding make-up. If a weekend class is cancelled, the class will be made up during the scheduled Make-Up weekend (see the academic calendar for the designated dates). For more info, consult your Student Handbook.

**Extension Policy**

Arrangements for submission of late work at a date on or before the “last day to submit written work”, as noted on the seminary’s Academic Calendar, are made between the student and professor. Formal petition to the Registration Office is not required at this time. This includes arrangements for the rescheduling of final exams. However, course work (reading and written) to be submitted after the publicized calendar due date, must be approved by the Registration Office. An extension form, available online, must be submitted to the Registration Office prior to the “last day to submit written work.” Requests received after this date will either be denied or incur additional penalty. For a full discussion of this policy, please consult the Student Handbook.

**Grades**

Grades are posted on line within twenty-four hours of receipt from the professor. Students are expected to check their CAMS student portal in order to access posted grades. Those individuals who need an official grade report issued to a third party should put their request in writing to the Registration Office. Faculty have six weeks from the course work due date to submit a final grade.

**Returned Work**

Work submitted through Sakai will be returned via Sakai since no hard copies will be turned in. Enclose a self-addressed, stamped envelope with any hard copy work submitted if you wish to have it returned.