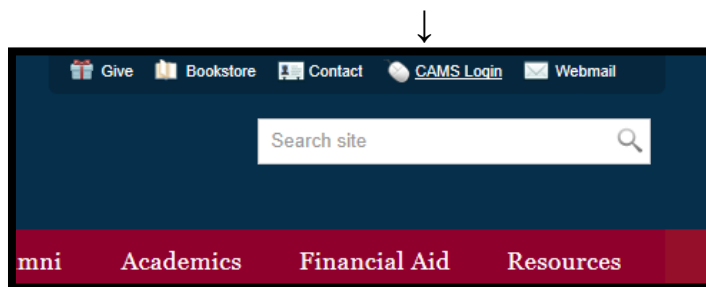


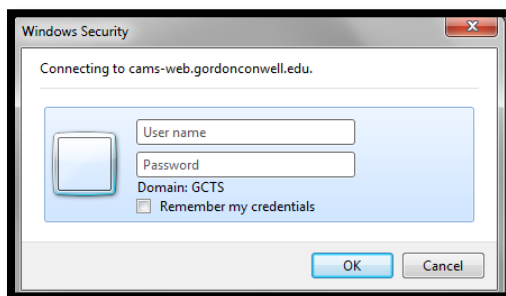


## Online Payment Instructions

1. Go to the Gordon-Conwell Theological Seminary website: [www.gordonconwell.edu](http://www.gordonconwell.edu).
2. At the top right-hand corner of the home page, click on “CAMS Login”



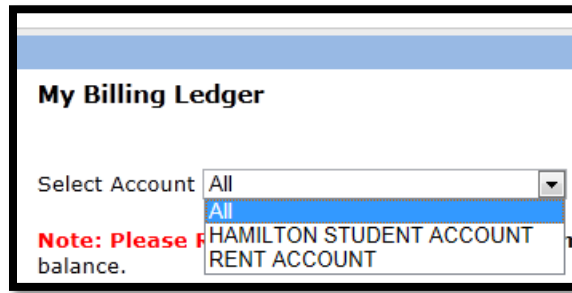
3. Sign in to CAMS with your assigned username and password.
  - Typically, your username is the first initial of your first name followed by your last name (i.e. if your name is John Smith, your username would be jsmith).
  - Your password is typically your Student ID#.
  - Once you have entered in your information, click “OK”.



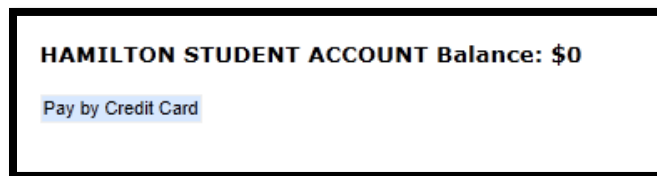
4. You should then be directed to your CAMS Student Portal Home Page.
5. At the left-hand side of the screen, look under “Administrative Services.” Click on the link for “My Ledger”.



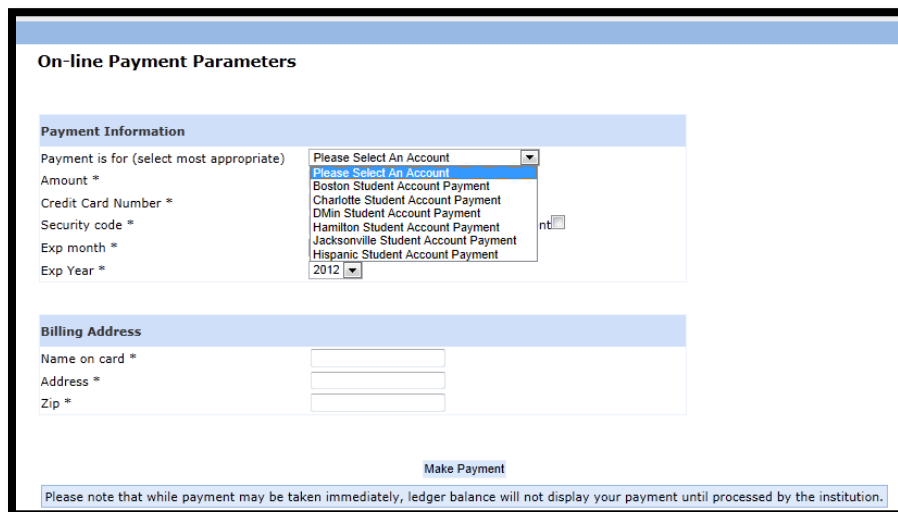
6. You will then be directed to your ledger.
- First, you will need to select your home campus from the dropdown box at the top of the screen.



7. Click on the “Pay By Credit Card” link at the bottom of the screen.



8. Once you click “Pay by Credit Card”, you will be directed to a payment screen.
- At the top of the screen, you will need to select your home campus again to ensure that the payment is placed on the correct account.



9. Fill in the remaining fields and click “Make Payment” at the bottom of the screen when you are finished.
10. NOTE: Your payment will not be visible on your ledger immediately. It will most likely be visible on the following business day. If you do not see your payment within the next couple of days, please contact the Student Accounts office: [finserv@gordonconwell.edu](mailto:finserv@gordonconwell.edu) or 978-646-4049.

Thank you for your payment!