TO: Hamilton and Boston Gordon-Conwell Community Members

FROM: Gordon-Conwell, Department of Public Safety, Campus Safety

DATE: April 13, 2015

SUBJECT: SAFETY AND SECURITY AT BACCALAUREATE AND COMMENCEMENT

This memo is to let you know that each year Gordon-Conwell Campus Safety, Gordon College Police and local law enforcement who serve you at Baccalaureate and Commencement do our best to maintain safety and security so that you may enjoy this special time with your family and friends.

Much of what we do goes unnoticed behind the scenes. However, each year we reevaluate our safety and security plans and we would like to make you aware of some continued safety and security restrictions and procedures ahead of time to reduce any inconvenience to you, your family or other guests.

The continued safety and security restrictions and procedures are:

1. **No backpacks will be allowed at Baccalaureate or Commencement.**

2. **No Packages will be allowed at Baccalaureate or Commencement**, unless they are medically necessary, strollers or diaper bags etc. and then, are subject to a random search.

3. **No Balloons will be allowed in the chapel at Baccalaureate or in the auditorium at Commencement.**

4. Vehicles with valid passes parking at the Bennett Center or Gedney Strip for Commencement are subject to a random trunk search.

5. We also ask your cooperation in keeping your personal belongings (jackets etc.) with you at all times during the events.

We have no specific threat to either event, however, we are taking these necessary preventive measures after evaluation of our security plan to provide for the safest possible Baccalaureate and Commencement for the graduating class of 2015!