Application for Change of Status*/ Second Degree

Application Instructions for the South Hamilton Campus

Any matriculated student who wishes to change status from one degree program to another or to add a degree program must apply through the Admissions Office. To apply, please:

1. Clearly complete all sections of this application
2. Provide a short (no more than 1 page) statement about why you want to change your status or pursue a second degree
3. Provide a recommendation from a GCTS faculty member (recommendation request links below)
4. **M.Div. applicants** (whether applying to add or change to the M.Div.) must also provide a recommendation from a pastor.
5. **Current Special Non-Degree Seeking students applying to a degree program** must also provide a pastoral recommendation and a church endorsement.
6. **International (F-1) students** should notify the International Student Coordinator about any planned changes to degree programs. Updates to your visa will be required.

Recommendation request form links

- **GCTS Faculty Member** Recommendation: [http://www.gcts.edu/cosrecommendation](http://www.gcts.edu/cosrecommendation)
- **Pastoral** Recommendation and/or **Church Endorsement**: [http://www.gcts.edu/recommendation](http://www.gcts.edu/recommendation)

Please Note

No action will be taken until an application is complete. Written notification of the decision will be sent to the applicant. Recommendations are to be sent directly to the Admissions Office, are confidential and will be destroyed after a decision regarding the change of status has been made.

**Please mail or email your documents to:**

Gordon-Conwell Theological Seminary  
Attn: Admissions Office  
130 Essex Street  
South Hamilton, MA 01982  
Phone: 800.428.7329  
admissions@gcts.edu

*Changing your current degree program.
Application for Change of Status/Second Degree

Application

ID#: ____________________________  GCTS Box #: __________________________

Name: ____________________________________________

Last  First  Middle

Address: ______________________________________________________________________

Gordon-Conwell Email Address: __________________________  Phone Number: ______________

Residency/VISA Status: __________________________

Current Degree: __________________________

Are you: (Please check the correct box)

○ Adding a second degree?
○ Changing your current degree?

I wish to add/switch to:

○ Master of Divinity  ○ Master of Arts  ○ MA in Counseling
  ○ Anglican Studies  ○ New Testament  ○ Mental Health
  Concentration  ○ Old Testament  ○ Counselor
  ○ Dual Degree:  ○ Church History  ○ Marriage and
  MDiv & MACO  ○ Theology  ○ Family Therapist
  ○ Biblical Languages  ○ Religion  ○ Dual Track:
  ○ World Missions  ○ Biblical Studies  ○ Marriage and
  & Evangelism  ○ Languages  ○ Family and
  ○ Spiritual Formation  ○ Preaching
  ○ Biblical Languages

Desired effective date of new status:

○ Fall 20__  ○ January 20__  ○ Spring 20__
○ Summer I 20__  ○ Summer II 20__  ○ Summer III 20__
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Personal Statement

In the space below, please type or write clearly (1) why you are seeking to add a second degree and/or change your degree and (2) how this change in program will contribute toward your vocational goal.

Permission to release GCTS transcript: By signing here I authorize Gordon-Conwell Theological Seminary to release an unofficial copy of my transcript to the Admissions Office.

Signature: ______________________________ Date: __________________________

Name (print or type): ___________________________ GCTS ID: ___________________________