Application Instructions for Transfer to the South Hamilton Campus

Any matriculated student who wishes to change campuses from Charlotte, Boston or Jacksonville to South Hamilton must submit the following should:

1. Clearly complete all sections of this application
2. Provide a brief (no more than 1 page) statement about the purpose for the proposed transfer
3. Provide a recommendation from a GCTS faculty member (recommendation request links below)
4. **International (F-1) students** should notify the International Student Coordinator about any planned changes. Updates to your visa will be required. F-1 students may also be required to submit a TOEFL score if they do not have a current score of 90 or above on file.

If, in addition to changing campuses, you wish to **change your degree program**, please also submit:

5. A brief (no more than one page) autobiography
6. A brief personal statement discussing your vocational goal, church involvement, encouragement from others to pursue seminary and an assessment of strengths and weaknesses.
7. **MDiv applicants** must also provide a recommendation from a pastor.
8. **MACO applicants** must also provide a recommendation from a pastor and a recommendation from a friend and must interview with the Hamilton campus Counseling faculty.

Recommendation request form links

- **GCTS Faculty Member** Recommendation: [www.gcts.edu/cosrecommendation](http://www.gcts.edu/cosrecommendation)
- **Pastoral** Recommendation and/or **Church Endorsement**: [www.gcts.edu/recommendation](http://www.gcts.edu/recommendation)

Please Note

No action will be taken until an application is complete, any holds are cleared and the applicant’s student account is up to date. Written notification of the decision will be sent to the applicant. Recommendations are to be sent directly to the Admissions Office, are confidential and will be destroyed after a decision regarding the change of status has been made.

Please mail or email your documents to:

Gordon-Conwell Theological Seminary
Attn: Admissions Office
130 Essex Street
South Hamilton, MA 01982
Phone: 800.428.7329
[admissions@gcts.edu](mailto:admissions@gcts.edu)
Application for Campus Transfer

ID#: ___________________ GCTS Box #: ________________

Name: ___________________________________________

Last                         First                         Middle

Address: ___________________________________________

Gordon-Conwell Email Address: ____________________    Phone Number: ____________________

Residency/VISA Status: ________________

Current Degree: ________________________________

In addition to transferring to the Hamilton campus, are you:

○ Adding a second degree?
○ Changing your current degree?

I wish to add/switch to:

- Master of Divinity
  - Anglican Studies Concentration
  - Dual Degree: MDiv & MACO
- Master of Arts
  - New Testament
  - Old Testament
  - Church History
  - Theology
  - Religion
  - Biblical Languages
  - Spiritual Formation
  - Intercultural Studies
- MA in Counseling
  - Mental Health Counselor
  - Marriage and Family Therapist
- Dual Track: Marriage and Family and Mental Health
- Master of Theology
  - Biblical Studies
  - Christian Thought
  - Preaching
- Official Auditor
- Special Student (Non-Degree Seeking)

Desired effective date of new status:

○ Fall 20____
○ Summer I 20____

○ January 20____
○ Summer II 20____

○ Spring 20____
○ Summer III 20____
Personal Statement

In the space below, please explain why you are applying to change campuses.

Permission to release GCTS transcript: By signing here I authorize Gordon-Conwell Theological Seminary to release an unofficial copy of my transcript to the Admissions Office.

Signature: ___________________________  Date: ___________________________

Name (print or type): ______________________  GCTS ID: ______________________