CAMPUS SAFETY & SECURITY

At Gordon-Conwell Theological Seminary, the safety and welfare of all Seminary community members and guests are the highest priority for the Jacksonville Enrollment Manager/Security Administrator and the Department of Public Safety, Campus Safety, Hamilton campus. With the support of many other departments we constantly strive to maintain a safe and secure environment for the Seminary to accomplish its educational mission.

Because no campus is immune from crime, Gordon-Conwell has developed a series of policies and procedures to enhance the safety and security of the Seminary community. However, we must also enlist support of the Gordon-Conwell community if our efforts are to succeed. The cooperation and active involvement of all students, faculty and staff members is an absolute necessity if any campus safety and security program is to succeed. All members of the Seminary community must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, people walking around the Jacksonville campus at night are encouraged to walk with at least one other person. Refrain from propping open any campus door, for your safety and security. Vehicles should be locked at all times.

Everyone is strongly encouraged to report any suspicious persons or activities to the Enrollment Manager/Security Administrator, David Hilburn at 904-354-4800 from a cell phone or any outside telephone immediately upon suspicion of any criminal activity, vandalism, theft or public disturbance. To report a crime in progress, a fire, or a medical emergency, dial 911. Fast action can make a difference. Also, your recommendations regarding any situation, which may cause unsafe or harmful conditions, will be gratefully accepted by any Security Administrator at Jacksonville.

When the Enrollment Manager/Security Administrator receives a report of a serious crime or other emergency involving a student, the Seminary’s 24-hour Student Life Services support network is activated.

Safety and security related information is given to all new students at orientation. A crime prevention tips section is published as part of the Student Handbook which is posted on the web.

JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

This Act requires Gordon-Conwell Theological Seminary to distribute the information contained in this report to all current and potential Gordon-Conwell Theological Seminary students and employees. Please take a moment to read the following information.

To be in compliance with Clery Act regulations, Gordon-Conwell Theological Seminary has several obligations. These fall into three main categories: 1) policy disclosure; 2) records collection and retention; and 3) information dissemination.

ANNUAL PREPARATION AND DISCLOSURE OF CRIME STATISTICS

Gordon-Conwell Theological Seminary must provide the Seminary campus community and the public with accurate statements of its current policies and practices regarding:

- Procedures for students and others to report criminal actions or other emergencies occurring on the Gordon-Conwell Theological Seminary campus;
- Security of and access to campus facilities; and
- Campus law enforcement.

Records collection and retention

Gordon-Conwell Theological Seminary is required to keep some campus records and to request records from law enforcement agencies.

- Gordon-Conwell Theological Seminary, the Enrollment Manager/Security Administrator and the Department of Public Safety, Campus Safety, Hamilton campus must keep records of crimes reported to campus security authorities.
- Gordon-Conwell Theological Seminary, the Enrollment Manager/Security Administrator and the Department of Public Safety, Campus Safety, Hamilton campus must also make a reasonable good-faith effort to obtain certain crime statistics from appropriate law enforcement agencies to include in an annual security report and the Web-based report to the United States Department of Education (ED).
- Gordon-Conwell Theological Seminary, the Enrollment Manager/Security Administrator is required to keep a daily
crime log that must be open to public inspection *.

* A Campus Crime Log of at least the previous one hundred and twenty (120) days is maintained and posted for public review.

Paper copies of previous Campus Crime Logs are available from David Hilburn, the Enrollment Manager/Security Administrator upon request.

ALL Campus crime reports or incidents are recorded on the Campus Crime Log for review within 2 business days of the report or incident.

Information dissemination

To provide Seminary community members with information necessary to make informed decisions about their safety, Gordon-Conwell Theological Seminary must disseminate information in several ways. Gordon-Conwell Theological Seminary must:

• Provide a “timely warning” of any Clery Act crime that might represent an ongoing threat to the safety of students or employees;

• Provide access to Gordon-Conwell Theological Seminary crime log during normal business hours;

• Publish an annual security report and distribute it to all current students and employees, and inform prospective students and employees about the content and availability of the report;

• Inform the Seminary community where to obtain information about registered sex offenders; and

• Submit Gordon-Conwell Theological Seminary’s crime statistics to the United States Department of Education (ED) through the Web-based data collection system.

DEPARTMENT OF PUBLIC SAFETY, CAMPUS SAFETY

The Department of Public Safety, Campus Safety, Hamilton Campus, works closely with the Enrollment Manager/Security Administrator on safety and security issues and advises Jacksonville as required.

Jacksonville Enrollment Manager/Security Administrator reports directly to The Department of Public Safety, Campus Safety, Hamilton.

MEMORANDUM OF UNDERSTANDING WITH LOCAL LAW ENFORCEMENT

For the safety and security of the Jacksonville campus community Gordon-Conwell Theological Seminary operates a Department of Public Safety, Campus Safety and Security Department or operation: a service agency that functions as part of the Seminary as component of services offered under Student Life Services/ the Enrollment Manager/Security Administrator. There is no Memorandum of Understanding (MOU) between Gordon-Conwell Theological Seminary and the Boston Police Department because the seminary has always enjoyed a favorable and cooperative relationship with the Boston Police Department.

ALCOHOL & ILLEGAL DRUGS

Gordon-Conwell Theological Seminary seeks to provide a safe setting and to protect the public health for all members of the Seminary community by securing a drug-free environment in compliance with the Drug-Free Schools and Communities Act of 1989 (Federal law). The law declares that students and employees have the right to study and work in a setting free from the effects of drug or alcohol abuse. In keeping with the principles outlined in the Seminary Community Life Statement (cf. Student Handbook). Policies are adopted in compliance with the law.

Gordon-Conwell Theological Seminary is in compliance with the Drug-Free School and Communities Act Amendment of 1989 relating to the illegal use of alcohol and drugs.

Gordon-Conwell Theological Seminary, the Enrollment Manager/Security Administrator works with the Jacksonville Police Department to see that laws regulating underage drinking and the use of controlled substances and weapons are enforced. From the Student Handbook, Seminary policy prohibits the following:

• The use, possession, manufacture, distribution or sale of illegal drugs, controlled substances, or drug paraphernalia on seminary premises, in Seminary-supplied vehicles, or at any official function or Seminary activity.

• The use, possession, manufacture, distribution or sale of alcoholic beverages on Seminary premises, in Seminary-supplied vehicles, or at any official function or Seminary activity.

• Being under the influence of an unauthorized controlled substance, illegal drug or alcohol on Seminary premises, in Seminary supplied vehicles, or at any official function or Seminary activity.

• The use of alcoholic beverages or drugs that adversely affects a student’s academic performance, preparation for ministry, or practice of ministry, or that adversely affects an employee’s work performance, or that is a threat to individual safety on the part of the students or employees, or that adversely affects the Seminary’s reputation in the public arena on the part of students or employees.
Full policy statements can be found in the Student Handbook, the Staff Handbook and the Faculty Handbook.

**SEXUAL ASSAULT—Higher Education Amendments of 1992**

Sexual assault is one of the most under-reported crimes in the country due to the embarrassment, guilt and stigma often associated with it. It is a violent crime that results in devastating, long-term consequences for its victims and their families.

The Congress of the United States passed the Higher Education Amendments of 1992 in response to the growing number of sexual assaults being committed. The intent of the bill is to combat this crime by focusing on heightened awareness and education on school campuses.

Gordon-Conwell’s Community Life Statement maintains that “we renounce behaviors such as distortion of God’s Word, deception, falsehood, drunkenness, stealing and sexual immorality such as premarital intercourse, adultery and homosexual behavior.”

**POSSIBLE DISCIPLINARY SANCTIONS FOR SEXUAL ASSAULT**

Rape and sexual assault are very serious crimes. Any person found guilty of committing a rape or sexual assault is subject to arrest and prosecution under applicable criminal laws. Conviction can result in sanctions up to and including imprisonment as well as dismissal from the Seminary. Any member of the Seminary community found in violation through the Seminary disciplinary process of attempting to commit or committing a sexual assault will be subject to disciplinary action up to and including possible dismissal from Gordon-Conwell.

**PROCEDURES TO FOLLOW IF Asexual assault OCCURS**

Sexual assaults are very serious crimes that may be adjudicated through the Florida court system. Sexual assaults that occur on campus and are reported to the Enrollment Manager/Security Administrator will be turned over to the Jacksonville Police Department for investigation. The Jacksonville Police Department has jurisdiction in such cases and will lead the investigation. This procedure will be followed for all campus felony investigations. The the Enrollment Manager/Security Administrator, Department of Public Safety, Campus Safety, Student Life Services, Human Resources Department, Academic Dean’s office, and the Jacksonville Police Department are available to receive and process sexual assault complaints. A complaint may also be initiated by contacting other seminary administrative personnel or Student Life Services, Human Resources and Academic Dean’s office have all necessary materials for filing a sexual assault complaint if the Seminary’s disciplinary process is utilized. (Also see the Student Handbook regarding sexual harassment).

**WHAT TO DO IF YOU ARE SEXUALLY ASSAULTED**

- Contact a friend or someone for support.
- Seek medical attention at once. Some injuries may not be readily apparent.
- Do not bathe, douche, change your clothes, or rinse your mouth. You don’t want to destroy any physical evidence. Take a clean change of clothing with you to the hospital.
- Do not touch any physical evidence of a struggle, or disturb the scene of the assault.
- You have the option of reporting the crime to the police. While rape is a crime, the decision to report a sexual assault to the police is a personal one. Should you decide to contact the police, officers trained in rape investigation will interview you. A rape counselor, family member, or friend may also be with you during the interview. You always have the option of reporting the crime anonymously and also the option of whether or not to press charges.
- Rape is a crime of violence and is illegal. Since rape is a fact-specific crime, write down what happened, in your own words, to help you better remember if you decide to press charges.
- Get help and support. The Student Life Services staff and others can be of assistance.

Victims have the option of reporting the assault to the police. Even though rape and sexual assaults are crimes, the decision to report them to the police is a personal one. Should you decide to contact the police, trained rape investigators are available to help you. All reports of rape and sexual assault or attempts to commit such offenses shall not be public reports and shall be maintained by police departments in a manner which will ensure their confidentiality. The Jacksonville Enrollment Manager/Security Administrator will assist you in notifying the Jacksonville Police Department if you choose to file a criminal complaint.

**PROCEDURES FOR SEMINARY DISCIPLINARY PROCEEDINGS**

Seminary disciplinary proceedings in cases of sexual harassment will be processed by the Student Life Services Department for students, the Academic Dean’s office for faculty and the Human Resources office for staff. Established sexual harassment and sexual assault procedures will be
followed. This procedure is published in the employee and student handbooks and is contained in the Cleary Act Compliance Policy handbook. All complaints and proceedings will be kept confidential to the fullest possible extent.

In cases of alleged sexual assault that are to be handled by seminary disciplinary action, the accuser and the accused are entitled to the same opportunities to have others present during the disciplinary proceeding and the accuser and the accused shall be informed of the outcome of any disciplinary proceeding brought alleging sexual assault.

Victims of sexual assaults must be informed of their options to notify the proper law enforcement authorities and to be assisted in doing so. Victims have the option of reporting the assault to the police. Even though rape and sexual assaults are crimes, the decision to report them to the police is a personal one. Should you decide to contact the police, trained rape investigators are available to help you. All departmental reports of rape and sexual assault or attempts to commit such offenses shall not be public reports and shall be maintained by police departments in a manner which will ensure their confidentiality. The Enrollment Manager/Security Administrator will assist you in notifying the Jacksonville Police Department if you choose to file a criminal complaint.

COUNSELING AND OTHER SERVICES FOR VICTIMS OF SEXUAL ASSAULT

The Student Life Services office will assist rape and sexual assault victims in notification or referral to counseling and mental health services in the community.

Important Telephone Numbers:

1. The Women’s Center of Jacksonville: Tina Vaughn 904.722.3000
2. The Hubbard House: (904) 354-3114

SEXUAL ASSAULT VICTIMS’ OPTIONS FOR CHANGING ACADEMIC AND LIVING SITUATIONS

The Seminary will provide assistance in changing academic arrangements following a sexual offense if requested by the victim and if these changes are reasonably available.

The Jacksonville campus does not currently provide on-campus housing. Therefore, no policy exists regarding changing living situations.

SEXUAL ASSAULT PREVENTION

Gordon-Conwell Theological Seminary educates the student community about sexual assaults and date rape through making them aware of local programs, such as Rape Aggression Defense (RAD). The Department of Public Safety, Campus Safety offers sexual assault education and information programs to Seminary students and employees upon request. Literature on date rape education, risk reduction, and response is available through the Department of Public Safety, Campus Safety.

CAMPUS SEX CRIMES PREVENTION ACT

The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where state law enforcement agency information concerning registered sex offenders may be obtained. The act also requires registered sex offenders to provide to appropriate state officials notice of each institution of higher education in that state at which the offender is employed, carries on a vocation, or is a student.

Members of the seminary community may request information about sex offenders in Florida by calling the Florida Department of Law Enforcement, Florida Sexual Offenders and Predators, at (888) 357-7332 or visiting their webpage http://offender.fdle.state.fl.us/offender/homepage.do or by calling the Jacksonville Police Department.

POLICY ADDRESSING COUNSELORS

Reporting Procedure:

Student Life Services serves as a supporting resource to students who may need assistance in locating counseling services for themselves and their families on such issues as personal development, spiritual concerns, relational adjustments, and marital concerns. Students Life Students acts as a crisis intervention and referral source. Since mental health coverage is often provided with health insurance, students are encouraged to obtain adequate protection in selecting an insurance policy. Individuals who demonstrate financial need beyond insurance coverage may be eligible to receive a subsidy from the Seminary for necessary counseling through the Student Life Services office. Students who desire help in issues not requiring the credentials of a trained counselor are encouraged to talk to the Pastoral Counselor, their faculty advisor, the Dean of Students, or their pastor.

CLERY ACT note regarding campus counselors:

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and Campus “Professional Counselors” *, when acting as such, are not considered to be a campus security authority and are not required to report crimes for
inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

WEAPONS

The possession, use or sale of firearms, ammunition, and any other weapons are forbidden on campus and subject to Seminary disciplinary action and possible criminal prosecution.

- The Bartley-Fox Law mandates a one year jail sentence for a person convicted of possession or carrying a handgun, rifle or shotgun without the proper license or Firearms ID card, as applicable.
- The use of any type of hunting or target bow is prohibited on campus.
- It is strictly prohibited to bring firearms or any proscribed weapons onto the campus or into any building (with the exception of authorized law enforcement personnel).

FIREWORKS

Fireworks, firecrackers and similar explosives are prohibited by state law and therefore are prohibited on campus.

SECURITY FOR CAMPUS FACILITIES

The campus building and facilities are accessible to members of the Seminary community, guests and visitors during normal business hours. The general public has access to the library and administrative facilities, and during normal business hours for most special events. Although the Seminary encourages access to our campus building it is secure 24/7 for safety and security. The main entrance is intercom and access controlled by the receptionist to allow access to authorized person(s) during normal business hours. The campus monitors and records interior and exterior activity on campus via a video recording system and the building has an intrusion detection system monitored by an off-site central station.

SECURITY IN THE RESIDENCE HALLS & APARTMENT BUILDINGS

The Jacksonville campus does not consist of any Residence Halls, apartment buildings or housing accommodations and therefore has no policy statement regarding this requirement that is not applicable to Jacksonville campus.

SECURITY & THE FACILITIES DEPARTMENT

The Facilities Department maintains the Seminary buildings and grounds. It inspects campus facilities and promptly addresses any issues affecting safety and security. The Department of Public Safety, Campus Safety assists the Facilities Department by reporting potential safety and security issues found. Safety and security hazards may also be reported by telephone or in writing to the Enrollment Manager/Security Administrator.

REPORTING CRIME

Members of the Seminary community, visitors and guests are strongly encouraged to report any emergencies and criminal activity to the Security Administrator or the Jacksonville Police Department.

To report an emergency from any Seminary extension phone or outside phone, dial 911.

Information regarding criminal activity that poses no immediate threat or danger may be reported by calling the Security Administrator at 904-354-4800. The Security Administrator will prepare and submit incident reports the Jacksonville Police Department.

REPORTING CRIMES ON A VOLUNTARY AND CONFIDENTIAL BASIS

If you are the victim of a crime and do not want to pursue action within Gordon-Conwell Theological Seminary System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Enrollment Manager/Security Administrator can file a report of the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, the Seminary can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics (Clery Act) for the institution.

ACCURATE AND PROMPT CRIME REPORTING

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to a Security Administrator in a timely manner.

To report a crime in progress or an emergency on the Jacksonville Campus, call 911 IMMEDIATELY. Persons will
be connected to the Jacksonville Emergency Communications Center (Jacksonville Police, Fire and Ambulance).

To report a non-emergency security or public safety related matter, call the Enrollment Manager/Security Administrator at 904-354-4800.

In response to a call, Campus Administrators will take the required action.

All Department of Public Safety, Campus Safety, Security Administrator or Security Authority incident reports are forwarded to the Dean of Students office for review. The Enrollment Manager/Security Administrator or Jacksonville Police will investigate an incident when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Dean of Students, in Student Life Services. If assistance is required from the Jacksonville Police or Fire Department, Department of Public Safety, the Enrollment Manager/Security Administrator will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including the Security Administrator or Security Authority will offer the victim a wide variety of services. GCTS has personnel that have been trained as members who are available to assist a victim 24 hours a day through Student Life Services.

This publication contains information about on-campus and off-campus resources. The information is made available to the Gordon-Conwell community members in the event that they become the victim of a crime.

Crimes should be reported to the Enrollment Manager/Security Administrator to ensure inclusion in the annual crime statistics and to aid in providing timely notices to the Seminary community, when appropriate.

MONITORING AND RECORDING OFF-CAMPUS CRIMINAL ACTIVITY THROUGH LOCAL POLICE, INCLUDING STUDENT ORGANIZATIONS WITH OFF-CAMPUS HOUSING.

Gordon-Conwell Theological Seminary, Jacksonville Campus does not monitor and record student off-campus criminal activity through the local police unless informed by the Jacksonville Police Department of a serious incident with a student. Gordon-Conwell Theological Seminary, Jacksonville Campus does not have on or off campus housing or student organizations. Therefore, Gordon-Conwell Theological Seminary, Jacksonville Campus has no policy concerning monitoring and recording student off-campus criminal activity through local police.

CRIME PREVENTION PROGRAMS

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Department of Public Safety, Campus Safety personnel facilitate programs for student, faculty, new student orientations, student and Seminary community organizations. Programs are also offered to Residence Life Coordinators and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

SECURITY AWARENESS PROGRAMS

During fall and spring orientation students are informed of services offered by the Student Life Services. These include ways to maintain vehicle safety, and personal safety. Students are informed about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

When time is of the essence, information is released to the Seminary community through security alerts posted prominently throughout campus, via email as well as a voice mail broadcasting system.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that, in the judgment of the Assistant Dean of Jacksonville, Enrollment Manager/Security Administrator, Director, Department of Public Safety, Campus Safety, Hamilton Campus, in conjunction with the appropriate administrative personnel, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued.

The warning will be issued through the Seminary e-mail system to students, faculty and staff. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Enrollment Manager/Security Administrator may also post a notice or notices campus-wide providing the Seminary community with more immediate notification. In such instances, a copy of the notice is posted in the student lounge. Anyone with information warranting a timely warning should report the circumstances to Enrollment Manager/Security Administrator at 904-354-4800 or in person at 118 East Monroe Street, Jacksonville, FL 32202.

CAMPUS EMERGENCY NOTIFICATION

Gordon-Conwell Theological Seminary has implemented the Send-Word-Now (SWN) Emergency Alert System to expand and enhance its emergency notification methods. In the event of an emergency, the Send-Word-Now Emergency Alert Notification may be used to provide pertinent information and instructions to Gordon-Conwell Theological Seminary.
students, faculty, staff and residents through voice, text messaging and/or E-mail. Gordon-Conwell Theological Seminary uses the Send-Word-Now Emergency Alert Notification Service that is a web-based mass notification system that sends emergency messages instantly and simultaneously to registered mobile phones, wireless devices and E-mail addresses.

**USE OF ELECTRONIC AND/OR CELLULAR COMMUNICATIONS (AS APPROPRIATE); CAMPUS EMERGENCY NOTIFICATION SYSTEM (SEND WORD NOW)**

Any major emergency announcements or notifications will be communicated through the Send-Word-Now Emergency Alert Notification System in addition to any other means available.

The Send-Word-Now Emergency Alert Notification shall be used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students, faculty or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency.

**OTHER MEANS OF NOTIFICATION**

- **Telephones**

  The campus telephone system will be used to the extent possible. If there is a need to call for emergency services from an outside agency (police, fire department etc.), this can be accomplished by dialing 911 on any campus telephone.

- **Monitored Systems**

  All fire alarms result in an automatic response by the Jacksonville Fire Department and other emergency services respond as well.

**EMERGENCY RESPONSE AND EVACUATION PLANS**

Gordon-Conwell Theological Seminary’s Jacksonville Campus Emergency Evacuation Plan has been created in an effort to assist students, faculty and staff that occupy campus buildings in preparing for building emergencies.

Gordon-Conwell Theological Seminary has the following Emergency Response and Evacuation plans in place for the Hamilton campus:

- Campus Emergency Information Areas are located throughout campus containing Emergency Response Guidebooks, Emergency Response Quick Guides and Evacuation Assembly Area Maps.
- Campus Emergency Evacuation Plan
- Classrooms are posted with Emergency Response Quick Guides.
- Campus Short and Long-Term Evacuation Contingency Plan
- Campus Pandemic Flu/Illness Plan
- Campus Fire Safety Right-To-Know
- Safety Coordinators are assigned to the campus
- Campus Safety Committee

All Emergency Response and Evacuation plans may be found on the Jacksonville, Campus Safety webpage at the following link:


An email notification is sent annually to the Jacksonville campus community informing students, faculty and staff to review the Jacksonville campus Emergency Evacuation Plans.

Testing of the Emergency Response and Evacuation Plan is conducted annually by the Jacksonville Security Administrator with the assistance of the Hamilton campus, Department of Public Safety, Campus Safety staff.

**MISSING STUDENT POLICY AND PROCEDURES**

This policy applies to educational institutions with on-campus student housing. The Jacksonville campus does not currently provide on-campus housing. Therefore, no policy exists.

**CAMPUS FIRE SAFETY and RIGHT-TO-KNOW**

Gordon-Conwell Theological Seminary is concerned about the safety of every individual on campus and, therefore, has very strict fire safety regulations.

Fire and life safety programs must receive community-wide support to be effective. Cooperation from students during fire drills, announced and unannounced, is expected.

Students who do not observe these regulations jeopardize the safety of others on this campus and, therefore, will be subject to disciplinary action.

**ANNUAL FIRE SAFETY POLICY and REPORT ON STUDENT HOUSING, JACKSONVILLE CAMPUS:**

This policy applies to educational institutions with on-campus student housing. The Jacksonville campus does not currently provide on-campus housing. Therefore, no policy exists.