Gordon-Conwell Theological Seminary-Jacksonville

Pass/Fail Petition

Name: __________________________________________ Date: ______________

ID#: _______ Phone#:______________ Degree:_______ Semester:______

Course Name and Number:_______________________________________

Student Signature:______________________________________________

Policies and Procedures Regarding Pass/Fail Petitions:

Procedure: File this Pass/Fail petition with the Jacksonville Registration Office.

Deadlines:
  • **Fall, Spring and Summer Sessions**: See Academic Calendar for exact dates.
  • **Semlink Courses**: 57 days from the start date (exact date printed on Semlink registration confirmation)

Effect on Graduation Honors:
Students who elect to use more than two pass/fail options per degree (excluding courses with mandatory P/F grading) will not be eligible for graduation honors (e.g. Cum Laude, etc.). At present, this only applies to students in the M.Div. program.

Number Permitted:
  • **M.Div.** Four Courses (see note above on honors)
  • **M.A.** Two Courses
  • **Non-degree students (Special, Visiting...)** are not permitted to take classes Pass/Fail.

Courses received as transfer or shared credit affect the number of available Pass/Fails as follows:
1-5 courses transferred/shared credit = no change
6-11 courses transferred/shared credit = loss of one Pass/Fail option
12+ courses transferred/shared credit = loss of two Pass/Fail options

No more than half of the course requirements within a teaching area (i.e. NT, ET, etc.) may be taken Pass/Fail. This does not include Greek and Hebrew language courses. Students who have Pass/Fails available may take all of their languages on a Pass/Fail basis.

Additional Information:
The number of Pass/Fails permitted does not include Mentored Ministry or Denominational Standards courses which are graded on a Pass/Fail basis. It does include any other course which are offered as Pass/Fail. Students wishing to take such courses must plan accordingly since they will not be permitted to exceed their allowed number of Pass/Fails.

For Office Use Only: Approved _____ Denied _____ Number Remaining _________

Signature ___________________________ Date ______________________

Updated 8/23/2012 JH