

Gordon-Conwell Theological Seminary

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Mentored Ministry

**FINAL EVALUATION
COVER SHEET**

Student _____ Degree _____ ID# _____ Box _____

Church/Project _____ Telephone _____

_____ Street _____ Town _____ State _____ ZIP _____

Mentor _____ Telephone _____

Course Number: (circle below)

Semester: _____

MM 502 (unit 2) MM 602 (unit 4) MM 702 (unit 6)
MM 601 (unit 3) MM 701 (unit 5)

EM/MM 502 (unit 2) EM/MM 602 (unit 4)
EM/MM 601 (unit 3) Other: _____

Submit one copy of the evaluation to the Mentored Ministry Department. The student is free to make additional copies (personal expense) if desired, but copies are not to be released to anyone by the mentor or Gordon-Conwell without the student's signed permission.

The student and mentor should give careful thought to the evaluation. It can be a means of encouragement where growth and achievement have occurred, and of a challenge where further attention is needed. If done well, evaluation will enhance the learning of both student and mentor and will affect future ministry in positive ways; if done poorly, evaluation can lead to discouragement, apathy, or frustration. The on-going process of evaluation is an opportunity to make a careful assessment of progress in meeting learning objectives as the student continues preparation for Christian ministry.

We have read and discussed each other's comments. (Signatures required).

Student _____ Date _____

Mentor _____ Date _____

Reviewed by Asst. Director/Director of Mentored Ministry: _____

Please Attach the Following Forms:	
Questions for STUDENT Response	<input type="checkbox"/>
Questions for MENTOR Response	<input type="checkbox"/>
Lay Evaluation Form	<input type="checkbox"/>

FINAL EVALUATION

Questions for Student Response

The primary purpose of the Final Evaluation is to provide a vehicle for discussing your work with your mentor and to receive their direct feedback. The Final Evaluation is to be completed at the end of the final unit/semester that a student spends in a particular ministry site. Please attach both you and your mentor's evaluations to the Final Evaluation cover sheet making sure that both of you sign it, verifying that you have discussed your evaluations together.

On questions 1 through 6 please rate on the five point scale - with 1 being the least favorable answer and 5 the most favorable response.

1. Outcome of ministry is closely related to the Learning Covenant.

(Not related)	1	2	3	4	5	(Closely related)
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2. General satisfaction with mentor relationship.

(Dissatisfied)	1	2	3	4	5	(Very satisfied)
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3. Availability and attentiveness of mentor to you.

(Inconsistent)	1	2	3	4	5	(Very responsible)
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4. Appropriateness of ministry site for your personal and professional growth.

(Inappropriate)	1	2	3	4	5	(Very appropriate)
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5. Note the progress made toward the following areas of your Learning Covenant.
 - A. Knowing

(Little progress)	1	2	3	4	5	(Significant progress)
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 - B. Doing

(Little progress)	1	2	3	4	5	(Significant progress)
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 - C. Being

(Little progress)	1	2	3	4	5	(Significant progress)
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6. How has your involvement in this ministry affected your readiness in the areas of service to which you believe God is calling you?

(Unrelated)	1	2	3	4	5	(Very beneficial)
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7. Please outline below a "typical" week of ministry time invested (note usual task and time involved).

8. What specific area(s) have you grown the *most* in through this MM experience?

9. Summary comments regarding this ministry experience and/or improvements you would suggest for the Mentored Ministry program in general (continue on back).

Attach responses to Final Evaluation cover sheet along with Mentor's Response and Lay Evaluation.
IT IS THE STUDENT'S RESPONSIBILITY TO MAKE SURE ALL WORK IS SUBMITTED ON TIME.

Student: _____

Mentor: _____

FINAL EVALUATION

Questions for Mentor Response

This evaluation is to be completed at the end of the final unit/semester that a student spends in a particular ministry site. Its primary purpose is to provide a vehicle for discussion with your student and to give them your direct feedback. Please respond to the following questions and include any additional comments you want to make at the end. The rating scales below range from (1) poor or ineffective to (5) superior performance. Please circle the most accurate number on the scale.

1. Response of the student to the fulfillment of the duties outlined in the Learning Covenant.
(Duties not completed) 1 2 3 4 5 (Objectives fulfilled)
2. How have the mission objectives of your church been affected by the student's involvement in the congregation/work?
(Unaffected) 1 2 3 4 5 (Significant impact)
3. Please indicate your own approach to the mentoring relationship.
(Quite incidental) 1 2 3 4 5 (Very intentional)
4. Describe your satisfaction with the mentoring sessions.
(Dissatisfied) 1 2 3 4 5 (Very satisfying)
5. Were the sessions of mutual benefit to you?
(No real reciprocal benefit) 1 2 3 4 5 (Quite beneficial)
6. As you review the student's Learning Covenant, particularly the objectives listed for knowing, doing and being, please evaluate the level of growth you have observed.
(No significant growth) 1 2 3 4 5 (Obvious maturation)
7. Please indicate your evaluation of the student's overall readiness for ministry in a chosen area.
(Insufficient data) 1 2 3 4 5 (Definitely ready for ministry)
8. Please note any specific suggestions you have shared with your student concerning the need for further development.

9. What letter grade would you recommend assigned to the student? _____
10. Additional Comments (on reverse or additional pages may be attached):

*Give responses to student for submission to office.
Please be sensitive to deadlines as it is the student's responsibility to ensure that all work is submitted on time.*

LAY* EVALUATION FORM
GCTS Mentored Ministry (Fax: 978-646-4197)
- To accompany Final Evaluation -

Student _____ Date _____

Evaluated by _____ Relationship to Student: _____

****Please note: Mentors, spouses, family members, significant others, or roommates do not qualify unless approved by the MM Office!***

Please circle the number between one and five that best represents where you perceive the person being evaluated. Circle "NA" if not enough information to make an evaluation.

Is not aware of strengths & weaknesses	1	2	3	4	5	NA	Is aware of strengths & weaknesses
Not interesting to talk to	1	2	3	4	5	NA	Interesting to talk to
Low concern for others	1	2	3	4	5	NA	High concern for others
People would not come to this person with a problem	1	2	3	4	5	NA	People would come to this person with a problem
Does not treat me with respect	1	2	3	4	5	NA	Does treat me with respect
Does not relate well to staff/ministry leaders	1	2	3	4	5	NA	Does relate well to staff/ministry leaders
Does not relate well to authority	1	2	3	4	5	NA	Does relate well to authority
Is not comfortable in some one-to-one relationships	1	2	3	4	5	NA	Is comfortable in most one-to-one relationships
Is uncomfortable in some group situations	1	2	3	4	5	NA	Is comfortable in most group situations
Disorganized	1	2	3	4	5	NA	Organized
Is closed to ideas	1	2	3	4	5	NA	Is open to ideas
Never lets people know where they stand	1	2	3	4	5	NA	Always lets people know where they stand
Is impatient	1	2	3	4	5	NA	Is very patient
Is moody	1	2	3	4	5	NA	Shows a stable mood
Does not listen well	1	2	3	4	5	NA	Is a good listener
Does not express self clearly	1	2	3	4	5	NA	Expresses self clearly
<u>Does not know the Bible</u>	1	2	3	4	5	NA	<u>Knows the Bible well</u>

(Use the back side of this form to answer the following:)

- List one thing you like that this person has done in his/her ministry.
- Is there anything you would like this person to do differently in his/her ministry?
- Comments:

EVALUATION OF MENTOR (Optional)

Name of Mentor: _____

Responses to the following questions are to be done by typewriter or word processor; please do not submit a handwritten report. Repeat the gist of the question in the heading for each response.

1. Describe what kind of mentor your supervisor has been to you. What are his/her strengths and weaknesses?
2. What has been the most satisfying element of your relationship?
3. In what way(s) could your supervisor improve as a mentor?
4. How has your growth been enhanced as a result of your relationship with your mentor?
5. Would you recommend your mentor to another student? Why or why not?
6. Additional Comments:

Name of Student: _____ Date: _____