Snapshot of Course Requirements

I. Required Reading and Study
You will be required to carefully study the appropriate chapter of *Basics of Biblical Greek* by William Mounce (Grand Rapids, Mich.: Zondervan, 2009) for each week of the course.

II. Memorization
You will be required to memorize selected paradigms as specified in the course schedule and in the grammar. You will also be required to memorize every entry in the formal vocabulary section of each chapter of *Basics of Biblical Greek: Grammar*.

III. Completion of Workbook Exercises
The exercises noted in the course schedule are required. All required exercises are to be found in *Basics of Biblical Greek: Workbook* by William Mounce (Grand Rapids, Mich.: Zondervan, 2009).

IV. Exams and Quizzes
There will be ten required quizzes and three required exams.

- Quizzes #1 - #3: Cover *Mounce* chapters 1–8, and must be completed by, and submitted with, the first exam.
- Quizzes #4 - #7: Cover *Mounce* chapters 1–14, and must be completed by, and submitted with, the second exam.
- Quizzes #8 - #10: Cover *Mounce* chapters 1–20, and must be completed by, and submitted with, the third exam.
- Exam #1: Covers chapters 1–9, and must be completed by the end of six weeks.
- Exam #2: Covers chapters 1–16, and must be completed by the end of thirteen weeks.
- Exam #3: Covers chapters 1–21, and must be completed by the end of twenty weeks.

Each quiz and test must be completed by the date assigned to it by the Semlink Office. If a quiz or exam is not postmarked by its due date, a penalty of one full letter grade will be assigned to that assignment.
Please check off the requirements as you complete them, and sign below to verify that you have completed all the course requirements. Please return this sheet to the Semlink office by the course due date.

__________________________________________      __________________
Your signature                                                                               Date
Syllabus

Course Objectives
This course is the first part of a two-course sequence, Greek I and Greek II, that is designed to introduce students to the essential grammar, morphology, and vocabulary of the Greek of the New Testament. The purpose of this introduction is to provide the most important tool for interpreting the New Testament. At the end of this course, the student will understand enough Greek to read and analyze simple passages from the New Testament. The emphasis of the course, however, is on the essential building blocks needed to lay a firm foundation for our further study.

The core textbook for Greek I and Greek II will be *Basics of Biblical Greek* by William Mounce. Under this title, there is both a grammar and a workbook. Both of these volumes are required. It is essential that you acquire the 2003 edition of the grammar and workbook. The course schedule, grammar assignments, and exercises come from the 2003 edition of both works. Attempting to work with an older version of this grammar and workbook will lead to confusion in the assignments and exercises.

Throughout both courses, there will be an emphasis on pronunciation and the acquisition of vocabulary. The former will be accomplished through the lectures and additional audio aids; the latter will focus on the grammar’s formal vocabulary sections and other frequency vocabulary resources detailed below. An interactive vocabulary memorization program is available on CD for *Basics of Biblical Greek* through www.learningmill.org.

Required Textbooks


The Greek New Testament (choose one):

Recommended Resources for English Grammar Review:


University of Illinois at Urbana-Champaign

“This Handbook explains and illustrates the basic grammatical rules concerning parts of speech, phrases, clauses, sentences and sentence elements, and common problems of usage.”

For any student interested in brushing up on writing/grammar skills before tackling the big papers and language classes at Gordon-Conwell, this is a great place to start. Produced by the Writer’s Workshop at the University of Illinois, this site offers an extensive review of English grammar in preparation for writing solid papers. A great source for topic-specific review. It also includes citation guides, writing tips, and an ESL resource page. http://www.cws.illinois.edu/workshop/writers/

Purdue Online Writing Lab: ESL Student Resources

Focused specifically on English as a Second Language students, this website offers extensive resources and advice for English language learners. Topics range from “Writing for North American Higher Education” to “Grammar and Mechanics Review.” This page also includes grammar and ESL exercises and is highly recommended for students learning Greek through English as a second, third, or even fourth language. http://owl.english.purdue.edu/owl/section/5/

HyperGrammar

“Welcome to HyperGrammar electronic grammar course at the University of Ottawa’s Writing Centre. This course covers approximately the same ground as our English department’s ENG 1320 Grammar course… This package is designed to allow users a great deal of freedom and creativity as they read about grammar. HyperGrammar allows users to create and follow their own lines of thought.”

This site offers a user-defined systematic grammar course complete with sectioned reading and review questions. A great resource if you are looking for a more structured (as opposed to topic-specific) review of English grammar. http://www.arts.uottawa.ca/writcent/hypergrammar/

The Tongue Untied

“The Tongue Untied was developed by Kellee Weinhold as support for a course offered to all pre-majors in the School of Journalism and Communication at the University of Oregon. Those who complete the homework and quizzes for each section and pass the “final exam” with a 70% or higher can consider themselves adequately prepared for a college-level journalism course.”

This blog offers fun articles on grammar-related issues. Its greatest strength, though, is the 10 Lesson in depth course complete with interactive quizzes. While this course does teach specifically to Associated
Recommended Resources for More Advanced Study:
The following lexicons may be helpful during this year of basic language instruction:

A. Intermediate Greek Grammar and Syntax Texts:


B. The Standard Lexicons:


Press style (as opposed to Society of Biblical Literature, which is more typical at Gordon Conwell), the basics of grammar remain the same. http://www.grammaruntied.com/blog/

Top 24 Grammatical Terms by About.com

“Active and passive voice, direct and indirect objects, compound and complex sentences: the odds are good that you’ve heard these terms before. Some you still remember, and others—well, others may not be quite as familiar to you as they used to be. If you’re in the mood to brush up on your grammar, this page is for you: brief definitions and examples of the two dozen most common grammatical terms.” http://grammar.about.com/od/terms/a/topgramterms.htm
Course Requirements

Please Note: This is a twenty-week course of study. The course schedule (including weekly assignments as well as quizzes and exams) has been spread over the full twenty weeks. Generally, one chapter of the grammar will be required each week. Within a reasonable range of variation, try to establish a schedule of study that is consistent each week.

I. Required Reading and Study

By way of introduction to the course textbooks, it is essential that you read the preface to Basics of Biblical Greek: Grammar and also the preface to Basics of Biblical Greek: Workbook. These sections explain the layout of the grammar and the workbook. This is information you need to know in order to work effectively with the textbooks for this course. In addition, each week you will be required to read and study the appropriate chapter/s of the grammar.

Our goal for this course is to complete chapters 1–21. Each lesson will be introduced by a lecture and will focus on a chapter or section from the textbook, exercises from the workbook, and often some supplemental material designed to review and practice further the grammar you are currently learning. YOU MUST LEARN THE MATERIAL FOR EACH LESSON WELL, INCLUDING THE VOCABULARY, BEFORE MOVING ON TO THE NEXT LESSON. The key to success in this course is a simple one: DO NOT FALL BEHIND! EVERY DAY IS GREEK DAY!

II. Memorization

Memorization of the formal vocabulary section is required. You should aim to have the vocabulary for each chapter memorized toward the end of the week in which the chapter is due. The various quizzes and exams will test vocabulary from Greek to English only; that is, you will not be asked to produce vocabulary words in Greek. Be diligent in your mastery of vocabulary. Don’t get behind!

You will also be required to memorize selected paradigms as specified in the course schedule and in the grammar.

III. Completion of Workbook Exercises and Prose Composition Assignments

The odd-numbered translation sentences from the workbook exercises are required and must be completed together with each lesson, as well as the six supplemental English-
to-Greek Prose Composition assignments. You will be asked on each of the exams to verify that the workbook and prose composition assignments have been completed. The workbook and prose composition assignments will NOT be submitted to the instructor but are for your own use. Of course, this is the minimum expected. The Workbook Review Exercises are not required but are highly recommended, as are the rest of the sentences in each lesson. THE MORE YOU DO FROM THE WORKBOOK, THE BETTER YOU WILL LEARN THE MATERIAL!

Be certain that you have truly mastered all of the required exercises. This means that you should understand the form (spelling) and the use of every Greek word in every exercise. If a particular exercise has a verb, for example, you should be able to provide all parsing information, including verbal root. The grammar gives careful attention to the matter of how to identify and parse various verbal and non-verbal forms.

This word of instruction is particularly important in the translation of Bible texts. On occasion, you may need to consult an English translation, but it is essential that you understand the spelling and use of every Greek word in the verse. Don’t make the mistake of relying on an English translation. This should be a last resort and not a point of departure.

IV. Exams and Quizzes

There will be ten required quizzes and three required exams in this course. Though the quizzes and exams focus on particular chapters, they are always cumulative, including vocabulary! The quizzes will be taken on your own, as indicated in the course schedule, and self-graded (the answer key is included in the course materials) in order to help you assess your mastery of the material as the course progresses. THE GRADED QUIZZES WILL BE TURNED IN TO THE INSTRUCTOR TOGETHER WITH EACH OF THE THREE EXAMS (Quizzes 1–3, graded in advance by the student, are to be submitted with the first exam, quizzes 4–7, self-graded, with the second exam, and quizzes 8-10, self-graded, with the third exam).

All the material needed for the exams is contained in the exams themselves. No outside texts or notes are needed or allowed. However, you may bring blank “scratch paper” for taking notes during the exam. The time allotted for each of the first two exams is one and a half (1.5) hours. The time allotted for the final exam is three (3) hours.

If you are a student at the Hamilton campus, you may take your exams at the Goddard Library, and you should request one exam at a time. Any other students should designate a proctor who will be able to administer exams for the course (see frequently asked questions below). When you are ready to take your first exam, contact the Semlink office (see contact information below). Please allow at least two business days for delivery.
The exams should be returned to the Semlink office by your proctor, as soon as you have completed them.

**Quizzes:** A more detailed list of the topics covered in each of the quizzes, as well as a more detailed schedule of quiz due dates, can be found in the course schedule.

- **Quizzes #1–#3:** Cover *Mounce* chapters 1–8, and must be completed by, and submitted with, Exam #1.
- **Quizzes #4–#7:** Cover *Mounce* chapters 1–14, and must be completed by, and submitted with, Exam #2.
- **Quizzes #8–#10:** Cover *Mounce* chapters 1–20, and must be completed by, and submitted with, Exam #3.

**Exams:** A more detailed list of the topics covered in each of the exams, as well as a more detailed schedule of exam due dates, can be found in the course syllabus.

- **Exam #1:** Covers chapters 1–9, and must be completed by the end of six weeks.
- **Exam #2:** Covers chapters 1–16, and must be completed by the end of thirteen weeks.
- **Exam #3:** Covers chapters 1–21, and must be completed by the end of twenty weeks.

**Grading**

Your grade will be determined by the completion of the quizzes and an average of the three exams. Thus, your grade for the course will be computed as follows:

Exam #1 1/3 of final grade  
Exam #2 1/3 of final grade  
Exam #3 1/3 of final grade  
Quizzes Completion required

Grading scale:

A+=99-100; A=96-98; A-=94-95; B+=92-93; B=89-91; B-=87-88; C+=85-86;  
C=82-84; C-=80-81; D+=79; D=76-78; D-=75; F≤74
Important Grading Policies

*** In this class, you are required to complete ten (10) quizzes and three (3) exams. Each quiz and test must be completed and post marked by the date assigned to it by the Semlink Office. If a quiz or exam is not postmarked by its due date, a penalty of one full letter grade will be assigned to that assignment. ***
Frequently Asked Questions

How do I arrange to take my exams?
1. Contact the Semlink office via email (semlink.office@gcts.edu) or phone (978-646-4144 or 1-877-736-5465, toll free). Please allow at least 48 hours to process your exam request as well as additional time for mailing to destination (up to two weeks).
2. If you are a student at the Hamilton campus, your exam will be sent to Goddard Library. You should request one exam at a time.
3. If you are a student at CUME, Charlotte, or off-campus, you will need to find a proctor and provide proctor contact information when requesting your exams. All three exams will be sent to your proctor at one time. Your proctor should return each exam to the Semlink office, one at a time, as soon as you have completed it.
   a. Your proctor should be a church official, an education official, or a librarian. Your proctor cannot be a GCTS student or a family member.
   b. Your exams will be sent directly to your proctor, so you must provide a mailing address for him or her.
   c. Your proctor will be responsible for mailing each exam to the Semlink address provided in the contact information section. **Please provide your proctor with an envelope with pre-paid postage for this purpose.** The proctor must mail the exam so that it is postmarked by the course due date in order to avoid late penalty. Any work postmarked after the due date will be considered late.

How do I send in written work?
1. All course work is due by the course due date.
2. Course materials should be sent to the Semlink office address provided in the contact information section.
3. Any course work that is mailed to the Semlink office must be postmarked by your due date to avoid penalty.
4. Please include the address to which you would like your work sent. For Hamilton students, please use your campus box number.

How do I request an extension?
1. For Hamilton, Charlotte, or CUME students, extensions should be requested through your home campus’ registration office.
2. For off-campus students, extensions should be requested through the Semlink office.
3. Extension requests must be made in writing and must be submitted on or before
the due date of your course. Your extension request should include the unavoidable/avoidable circumstances that have prevented you from completing your course and the amount of time lost due to those circumstances. You should also state what work you have completed and what is still unfinished. Please state for which course work you are seeking an extension.

4. Off-campus students who have not matriculated on to a campus should submit extension requests with a $25 processing fee per course.

5. Generally, extension requests based on avoidable circumstances are granted with a grade penalty.

6. Extensions cannot be granted after the due date.

7. You cannot withdraw from a course after receiving an extension.

**How do I withdraw from a course?**

1. You can withdraw from your course up to the due date.

2. For Hamilton, Charlotte, and CUME students, requests to withdraw must be in writing and are to be submitted to your home campus registration office.

3. For off-campus students, requests to withdraw must be in writing and are to be submitted to the Semlink office.

4. Should you withdraw from the course, the tuition refund policy is as follows:
   a. 100% up to 15 days, 50% up to 30 days, no refund after 30 days.
   b. Material cost is non-refundable.
   c. Courses dropped prior to the 15 day deadline will not appear on your transcript. A “W” (withdrawn) will appear on transcripts for courses dropped after 15 days.

**What is the penalty for late work?**

All course work submitted to the Semlink office after the due date will be assessed a grade penalty. On-campus students should contact their home campus’ registration office for more information on the specific grade penalty that will be applied. Off-campus students should contact the Semlink office.

**When is my course due?**

1. Your course due date can be found on the confirmation sheet sent to you separately. We highly recommend that you make this sheet a part of your course materials.

2. Your course is due five months after your start date which is based on the date you registered for the course allowing time for preparation of the course materials by the Semlink office and shipping the materials to you.

3. Graduating seniors should note that during their final semester the due date for Semlink courses will be the due date for course work for seniors.
Contact Information

At Semlink, there are a number of different offices working together as a team in order to care for you as a student. Please read the following descriptions and contact the appropriate office when questions arise.

For Questions About: Course materials
Contact: The Semlink Office
The Semlink office handles your registration, course materials, and exams. They also handle extensions and other administrative issues. If you are unsure whom to call, the Semlink office will be able to direct you.
Phone: 978-646-4144 or 1-877-736-5465 (toll free)
Fax: 978-646-4565
Email: semlink.office@gcts.edu
Address: Semlink Office
130 Essex Street
S. Hamilton, MA 01982
Hours: 9 a.m. to 4 p.m. Monday-Friday

For Questions About: Ordering textbooks
Contact: The Gordon-Conwell BookCentre
The BookCentre stocks the required textbooks for every course and carries many other books as well.
Phone: 1-888-252-4287 (toll free) or 978-646-4017
Email: books@gcts.edu
Website: www.gordonconwell.edu/bookcentre

For Questions About: Interactivity requirements
Contact: The Semlink Teaching Fellows
The Semlink teaching fellows have been selected for demonstrated proficiency in a particular subject area. The teaching fellows work closely with the mentoring professor to help you to interact at a deeper level with the course content and to provide you with opportunities to interact with other students and instructors in an area related to this course.
Email: semlink.greek@gcts.edu
Website: www.gordonconwell.edu/semlink
For Questions About:
Course content
Suggested supplemental reading

Contact:
The Mentoring Professor
The mentoring professor grades your course work, sets the course syllabus, and can answer questions about the course content. Please contact the mentoring professor only with the above type of questions. Technical Greek questions will not be answered by email.
Name: Dr. Ed Keazirian
Phone: 978-646-4090
Email: keazoo@gcts.edu
Address: Dr. Ed Keazirian
Gordon-Conwell Theological Seminary
130 Essex Street
S. Hamilton, MA 01982