

# Graduation Schedule and Information

## Gordon-Conwell Theological Seminary Doctor of Ministry

In order for you to complete your degree, the forms below must be filled out and returned to the Doctor of Ministry Office **ASAP**. If we do not have a completed application you will not be able to complete your degree.

### **Application for Graduation**

### **[Biographical Data Sheet](#)**

Students who change graduation from one session and/or year to another after the deadline will be charged a change of graduation fee in the amount of \$50.

**Deadlines to revoke graduation: January 2023 - December 2, 2022; May 2023 - February 3, 2023**

### **Checklist to Graduation, January 2023** – keep for your records

- Complete Application for Graduation by September 9, 2022
- Submit one draft (.pdf) of entire thesis to each of the following 6 weeks prior to defense
  - Supervisor
  - Reader
  - D.Min. Office
- Defend Thesis-Project by October 21, 2022
- Submit 1 .pdf copy of Supervisor -approved Thesis-Project to the D.Min. Office for Post-Defense Review by November 4, 2022
- Complete Thesis-Project Review Process by December 16, 2022
- Pay Account in Full by December 16, 2022
- Graduation Festivities

Fri & Sat, May 5&6, 2023 - Hamilton

Sat, May 13, 2023 – Charlotte

### **Checklist to Graduation, May 2023** – keep for your records

- Complete Application for Graduation by January 6, 2023
- Submit one draft (.pdf) of entire thesis to each of the following 6 weeks prior to defense
  - Supervisor
  - Reader
  - D.Min. Office
- Defend Thesis-Project by March 3, 2023
- Submit 1 .pdf copy of Supervisor-approved Thesis-Project to the D.Min. Office for Post-Defense Review by March 17, 2023
- Complete Thesis-Project Review Process by April 21, 2023
- Pay Account in Full by April 21, 2023
- Graduation Festivities

Fri & Sat, May 5&6, 2023 - Hamilton

Sat, May 13, 2023 – Charlotte

It is very important that you remain in close contact with both the Doctor of Ministry Office and with your thesis-project Supervisor and Reader throughout this process. If you have any questions please call the DMIN office at 978- 646-4132 or email [dminoffice@gordonconwell.edu](mailto:dminoffice@gordonconwell.edu).