

# Building Exit Announcements

Required by the Commonwealth of Massachusetts Fire Regulations  
Provided to faculty and staff by the Gordon-Conwell Theological Seminary, Department of Public Safety

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## The Law: Regarding Exit Announcements

### Code of Massachusetts Regulations 527 CMR 10.13:(2)(c)

10.13:(2)(c) **Exit Announcements.** The owner or operator of any business or activity located within a Place of Assembly classified as an A-1 or A-2 use group under 780 CMR, the State Building Code, *shall make an audible announcement prior to the start of each program or performance that notifies occupants of the location of the exits to be used in case of a fire or other emergency.*

*Such announcement may be made in person or by recorded communication and shall be communicated in such a reasonable manner to assure that all persons in attendance are aware of the location of the exits.* Owners or operators of assemblies involving video or cinema presentations may use such video or cinematic medium to communicate such audible announcement or projected image. Such announcement or projected image shall include the location of egress routes or areas of rescue assistance for use by persons with disabilities.

In addition to the audible announcements required by 527 CMR 10.13, *if any written program, playbill or similar document is distributed prior to each program or performance, such document shall include a diagram of the location of all egress routes or areas of rescue assistance for use by persons with disabilities.*

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## What to say at the beginning of your program of conference:

Please listen carefully to this announcement regarding important safety information to assist you in exiting the building in case of a fire, emergency or building evacuation.

To exit this building, regular exits are located (explain and point in the direction of the exits), other emergency exits are located (explain and point in the direction of the exits). NOTE: Allow time after pointing to each exit for participants to visually complete looking at the exit before moving on to the next

Once safely out of the building the please report to the Primary Evacuation Assembly Area located (give instructions to the area) or the secondary Evacuation Assembly Area if instructed (give instructions to the area). This completes out safety announcement. Thank you.