

GORDON CONWELL

THEOLOGICAL SEMINARY

Withdraw Excess Funds Form

Your loans will automatically be used to cover Gordon-Conwell expenses billed to your Student Account in a given semester (i.e. tuition, fees, room and board, health insurance, bookstore charges, etc.). If the amount of your loans exceeds these charges, the remaining funds will create a credit on your account. These funds will automatically be retained on your Student Account unless you request their withdrawal by filling out this form.

Please note that each semester, credits created by Gordon-Conwell grants and scholarships will not be available for withdrawal until after the last day to withdraw a course for a 50% refund.

Select your campus/program:

- Boston (CUME)
- Charlotte
- Jacksonville
- Hamilton (Student Account)
- Housing Account (Apartments)
- Hispanic Ministries
- Doctor of Ministry

How much you want to withdraw:

- I request to withdraw the **ENTIRE** credit balance from my account.
- I request to withdraw a **SPECIFIC** amount from my account. _____

Do we have your bank account information?

Funds withdrawn from your student/housing account are directly deposited into your bank account. If you have not yet given us your current bank account information (or are not sure), please fill out the second page.

- I have already submitted my banking information to you.
- I am attaching a voided check to give you my bank information.
- My banking information has changed; I am attaching a new voided check.

Printed Name

Date

Student ID#

Email

Signature

Address

DO NOT EMAIL OR FAX VOIDED CHECKS.

MAIL THIS FORM TO:

Gordon-Conwell Theological Seminary, ATTN: Student Accounts
130 Essex Street, South Hamilton, MA 01982
Fax #: 978-646-4601

Email: finserv@gordonconwell.edu

For questions, please call: 978-646-4049