

**Form I-20 Certificate of Eligibility Application and Financial  
Affidavit for the 2024-2025 Academic Year  
South Hamilton, MA & Boston, MA Campuses**

**Section 1: Student Information**

Term You Plan to Start Full-Time Study:  Fall 2024  Spring 2025

Campus:  South Hamilton, MA  Boston, MA (CUME: Campus for Urban Ministerial Education)

*Please print your name exactly as it appears on your passport. Include a copy of your Passport ID page.*

Name \_\_\_\_\_  
Family Name (Surname/Last Name) First Name (Given Name) Middle Name (if applicable)

Student ID# \_\_\_\_\_ Degree Program \_\_\_\_\_  
(SONIS ID)

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  Female  Male Country of Citizenship \_\_\_\_\_  
Month Day Year

City and Country of Birth \_\_\_\_\_  
City Country

**Permanent Foreign Address**  
*(Outside of the United States, required for your SEVIS record)*

Address Line \_\_\_\_\_  
City State or Province Country Postal Code

**Current Mailing Address:**  
*(If **different** from your Permanent Foreign Address)*

Street Number Street Name \_\_\_\_\_  
City State or Province Country Postal Code

E-mail Address \_\_\_\_\_  
*GCTS Email preferred.*

**Section 2: Current Visa Information (for those currently in the United States)**

**If you are currently in the United States, answer the following questions.**

1) Are you in the U.S. as an F-1 visa student?  Yes  No, I hold this visa classification: \_\_\_\_\_  
*(Common immigration classifications include B-1 Business, R-1 Religious Worker, B-2 Tourist, H-1 Temp. Worker)*

2) What is the date that your permission to stay in the U.S. expires (if F1 visa, then D/S)? \_\_\_\_\_

3) If in F-1 Visa status, what institution (school) issued your latest I-20? \_\_\_\_\_  
*(You must include a completed SEVIS Record Transfer-In Form for GCTS.)*

4) If you are currently in the U.S. on an F-1 visa, please provide a copy of your F-1 visa stamp from your passport.

### Section 3: I-20 Request for F-2 Dependent Status (if applicable)

When you are a student, will any family members (dependents) **live in the United States with you?**

Individuals such as a spouse or a child (unmarried, under age 21) may apply for F-2 dependent status.

*Please submit a copy of the passport ID page for each dependent you list below who will come to the U.S. with you.*

- Student Only (either the student is single, or the family will remain outside the U.S.)
- Student and Spouse (either the student is married without children, or the children will remain outside the U.S.)
- Student, Spouse and Children – How many children will live with you in the U.S.? \_\_\_\_\_
- Student and Children (no spouse in U.S.) – How many children will live with you in the U.S.? \_\_\_\_\_

#### Dependent 1)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  Spouse  Son  Daughter  
*exactly as it appears on passport* *MM/DD/YEAR*

Will he/she come to live in the U.S.?  With Student  At a later time  Not planning to live in the U.S.

City & Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

#### Dependent 2)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  Spouse  Son  Daughter  
*exactly as it appears on passport* *MM/DD/YEAR*

Will he/she come to live in the U.S.?  With Student  At a later time  Not planning to live in the U.S.

City & Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

#### Dependent 3)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  Spouse  Son  Daughter  
*exactly as it appears on passport* *MM/DD/YEAR*

Will he/she come to live in the U.S.?  With Student  At a later time  Not planning to live in the U.S.

City & Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

#### Dependent 4)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  Spouse  Son  Daughter  
*exactly as it appears on passport* *MM/DD/YEAR*

Will he/she come to live in the U.S.?  With Student  At a later time  Not planning to live in the U.S.

City & Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

*For additional dependents that will come to live with you in the U.S., write their information on a separate piece of paper.*

## Section 4: Financial Affidavit Instructions - Please Read Carefully

The U.S. Federal Law requires that students show proof of funding that establishes the student's ability to cover all expenses for one year (with reasonable means of support for future years) for the student and any dependents [spouse, child(ren), if applicable] seeking an I-20 for the F-1 visa status (and F-2 visa status for dependents).

To complete the Form I-20 Certificate of Eligibility Application and Financial Affidavit, you must submit **financial documents indicating your ability to cover all expenses for one academic year** with reasonable means of support for future years for yourself and your dependents [spouse, child(ren), if applicable].

All financial documents such as bank statements and support letters must have been prepared **within the last 3 months**. Please note that the seminary and **U.S. Embassy and/or Consular officials will subject financial documents to careful review. At your visa interview, be prepared to explain your financial plan and submit original/additional documentation as needed.**

- For any documents that are not in English, please include an official translated copy.
- All financial documents must indicate the type of currency represented.
- If a bank letter is submitted, a bank statement may also be requested/required.

Your total funding may come from one or more of the below sources of funding:

- **PERSONAL FUNDS:** Please submit a copy of a bank statement in your own name, or letter from a bank official on official bank letterhead, prepared within the past three months showing available balances sufficient to meet your expenses. If a letter from a bank is submitted, a bank statement may also be requested/required.
  - This documentation should be on the financial institution's official letterhead, stamped and signed by the financial institution. Financial documents must include English translation if applicable.
  - If the bank statement is in your spouse's name (and does not have your own name on the account), this should be treated as family support (not personal funds) and requires an affidavit, *see below*.
- **PARENT AND FAMILY SUPPORT:** The Parent or Family Sponsor will need to submit a signed affidavit of support along with a copy of their own bank statement or letter from a bank official on the bank's official letterhead indicating the amount of money (USD) available to them for financial support. The amount of funds available to the sponsor on the bank document must meet or exceed the amount indicated on the affidavit of support. The wording "current balance in excess of \_\_\_\_\_" (the amount that they are committing to provide) may be used. If a letter from a bank is submitted, a bank statement may also be requested/required.
- **PRIVATE SPONSOR SUPPORT:** Please follow the same requirements as "Parent and Family Support," including the bank statement, and sponsor affidavit of support. Please be advised that a business cannot support the student. Sponsors must use private personal bank statements.
- **GORDON-CONWELL SCHOLARSHIP:** If you were granted a merit-based scholarship by Gordon-Conwell, please submit a copy of the scholarship letter and signed agreement. Students without a merit-based scholarship may be eligible for a standard tuition discount based on their campus, such as the Trustee's Scholarship at the South Hamilton, MA campus or the Urban Ministry Scholarship at the Boston, MA campus. See more here: <https://www.gordonconwell.edu/admissions/tuition-financial-aid/>
- **GOVERNMENT AGENCY, CHURCH, OR OTHER MINISTRY SUPPORT:** Please submit a "Sponsor Affidavit of Support (Church, Nonprofit or Other Ministry)" as well as an official sponsorship letter on the organization's letterhead for each supporting organization. Financial documentation (such as a certified bank letter or annual financial report) may be requested. The sponsorship letter must specify:
  - The name and address of the sponsoring organization
  - Total amount (USD) available to you for one academic year
  - Name of the seminary attending (i.e., Gordon-Conwell) and your degree program
  - Period of time funding is guaranteed, and specifics about the funding (i.e., whether funding is renewable annually, for how many years, and any conditions of the award that you must fulfill)

**Unacceptable sources of funding include (but are not limited to):** any funds that are not liquid, potential income, insurance policies, mutual funds, and retirement or pension accounts.

## Section 5: Financial Certification (required)

### Calculated Expenses Table:

Check (✓) the appropriate row that describes you (and your dependents that will live in the U.S. with you, if applicable). This will indicate the amount of funding for one year that your financial documentation must cover.

Please note the following about the calculated expenses listed below:

- The calculated expenses **cannot be modified** under any circumstances. Students are not permitted to revise any of these figures based on individual determination, projected financial need, or anticipated costs.
- \* “Tuition and Fees” are based on an anticipated eight (8) classes per year for F-1 students at GCTS.
- \*\* “Living Expenses and Other” include the cost of housing and food, student health insurance, and miscellaneous.
  - “Living Expenses and Other” does **not** include transportation to and from the U.S. or the cost of medical insurance for family members with F-2 dependent status, and it does **not** include the cost of a vehicle. Students should plan accordingly for their needs.
- \*\*\* Expect the cost of education to increase by an average of 3% each year. Consider this increase as you plan for future years at Gordon-Conwell Theological Seminary. Please note that for F-1 visa purposes you need to prove 1-year financials for your initial I-20.

### Calculated Expenses for 2024-25

Student Status (✓)	Tuition and Fees*	Living Expenses and Other**	Total 2024-2025 Calculated Expenses***
<input type="checkbox"/> Student Only	\$ 20,410	\$ 30,500	\$ 50,910
<input type="checkbox"/> Student and Spouse	\$ 20,410	\$ 37,500	\$ 57,910
<input type="checkbox"/> Student, Spouse, and 1 child	\$ 20,410	\$ 42,500	\$ 62,910
<input type="checkbox"/> Student, Spouse, and 2 children	\$ 20,410	\$ 47,500	\$ 67,910
<input type="checkbox"/> Student, Spouse, and 3 or more children	\$ 20,410	\$ 52,500	\$ 72,910

**Available Funds Table:** Check (✓) each source of available funds and write amount of each source in available funds column. Verify that the AVAILABLE FUNDS total is equal to or greater than the CALCULATED EXPENSES total.

Source of Funds (✓)	Required Supporting Documentation (✓)	Available Funds
<input type="checkbox"/> Personal Funds	<input type="checkbox"/> Bank Statement(s) Attached	\$ _____
<input type="checkbox"/> Parent/Family Sponsor	<input type="checkbox"/> Bank Statement(s) Attached <input type="checkbox"/> Affidavit(s) of Support Attached	\$ _____
<input type="checkbox"/> Private Sponsor	<input type="checkbox"/> Bank Statement(s) Attached <input type="checkbox"/> Affidavit(s) of Support Attached	\$ _____
<input type="checkbox"/> GCTS Scholarship	<i>Select only <u>one</u> based on either award letter or campus; cannot be combined:</i> <input type="checkbox"/> Merit Scholarship Name: _____ with award letter. <input type="checkbox"/> South Hamilton, MA Trustee’s Scholarship: \$ 4,600 <input type="checkbox"/> CUME Urban Ministry Scholarship: \$ 9,160	\$ _____
<input type="checkbox"/> Government, Church, or Other Ministry Sponsor	<input type="checkbox"/> Support Letter Attached <input type="checkbox"/> Affidavit of Support Attached	\$ _____
<b>Total Amount of Available Funds</b> →		\$ _____

## Section 6: Certification and Signature

1. Will your AVAILABLE FUNDS be enough to pay for the CALCULATED EXPENSES for you and any dependents that will live with you in the U.S.?  Yes  No
2. Have you included **all** required financial documents (e.g., affidavits of support, bank statements)?  Yes  No
3. Do you understand that the payment of your student account (e.g., tuition bill) is required to be paid in full each semester at Gordon-Conwell Theological Seminary?  Yes  No
4. Have you included the Passport ID page copies for yourself and any dependents you listed on the application? Is your passport (and your dependent's passports) valid for at least 6 months beyond your planned arrival date in the US?  Yes  No

I, \_\_\_\_\_, certify that the above-mentioned information is true to the best of my knowledge. I hereby certify that this 2024-2025 Form I-20 Certificate of Eligibility Application and Financial Affidavit is correct, and I understand my responsibilities in providing the documentation as described. My sponsors and I commit to funds as promised and documented. I understand that falsification of any information is grounds for cancellation of my admission and subsequent enrollment at Gordon-Conwell Theological Seminary.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*Typed signatures are not valid and will not be accepted.*

## Section 7: Submit the completed and signed I-20 Application and Financial Affidavit with Supporting Documentation\*

Please complete the full application and submit to: [internationaloffice@gordonconwell.edu](mailto:internationaloffice@gordonconwell.edu)

*Please submit the application and supporting documentation in PDF file format.*

\*Only complete applications including supporting documentation (financials & Passport ID page copies) will be processed. Please do not submit a partially completed application missing documentation. Thank you.

*Please allow up to one week for application review processing.*

If all eligibility requirements are met for the I-20 Certificate of Eligibility, a draft of the I-20 Certificate of Eligibility will be issued as a PDF. You will be required to review this draft copy of your I-20 to verify that all information is correct; once you send confirmation that all information on the draft is accurate, you will be issued the Initial I-20 with a SEVIS ID number, which is required to apply for an F-1 Nonimmigrant Student Visa.