

## FINAL EVALUATION COVER SHEET

### STUDENT INFORMATION

\_\_\_\_\_

Full Name

\_\_\_\_\_

Student ID

\_\_\_\_\_

Degree Program

\_\_\_\_\_

Local Street Address

\_\_\_\_\_

Telephone

\_\_\_\_\_

GCTS Box #

\_\_\_\_\_

E-mail

### COURSE INFORMATION

MM505

MM605

MM705     Other \_\_\_\_\_

\_\_\_\_\_

**Semester and Year** (i.e. SP25)

**Please attach the following forms:** (✓)

Questions for Student Response

Questions for Mentor Response

Lay Evaluation

### MINISTRY INFORMATION

\_\_\_\_\_

Name of Church or Ministry

\_\_\_\_\_

Church/Ministry Address

\_\_\_\_\_

Your Role or Title

\_\_\_\_\_

Name of Mentor

\_\_\_\_\_

Mentor E-Mail

Did you and your mentor meet personally for a minimum of 10 hours this semester?     Yes     No

If "No," please explain:

### AFFIRMATION

*(We have read and discussed each other's comments.)*

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Mentor Signature

\_\_\_\_\_

Date

\_\_\_\_\_

MM Director Signature

\_\_\_\_\_

Date

OFFICE USE:

Student DB

# FINAL EVALUATION

## Questions for Student Response

The primary purpose of the *Final Evaluation* is to provide a vehicle for discussing your work with your mentor and to receive their direct feedback. The *Final Evaluation* is to be completed at the end of the final unit/semester that a student spends at a particular ministry site. Please attach both you and your mentor's evaluations to the *Final Evaluation Cover Sheet*. The signatures on the *Cover Sheet* verify that you and your mentor have discussed your evaluations together.

**On questions 1 – 6, please rate on the five-point scale, with 1 being the least favorable answer and 5, the most favorable response.**

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1. Outcome of ministry is closely related to the *Learning Covenant*.

(Not Related)      1      2      3      4      5      (Closely Related)

2. General satisfaction with mentor relationship.

(Dissatisfied)      1      2      3      4      5      (Very Satisfied)

3. Availability and attentiveness of mentor to you.

(Inconsistent)      1      2      3      4      5      (Very Responsible)

4. Appropriateness of ministry site for your personal and professional growth.

(Inappropriate)      1      2      3      4      5      (Very Appropriate)

5. Note the progress made toward the following areas of your *Learning Covenant*.

A. Knowing  
(Little Progress)      1      2      3      4      5      (Significant Progress)

B. Doing  
(Little Progress)      1      2      3      4      5      (Significant Progress)

C. Being  
(Little Progress)      1      2      3      4      5      (Significant Progress)

6. How has your involvement in this ministry affected your readiness in the areas of service to which you believe God is calling you?

(Unrelated)      1      2      3      4      5      (Very Beneficial)

OVER ➤

7. Please outline below a “typical” week of ministry time invested (note usual task and time involved).

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8. In what specific area(s) have you grown the *most* through this Mentored Ministry experience?

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9. Summary comments regarding this ministry experience and/or improvements you would suggest for the Mentored Ministry program in general.

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Attach *Student Response to Final Evaluation Cover Sheet*, along with *Mentor’s Response* and *Lay Evaluation*.

It is the student’s responsibility to make sure all work is submitted on time.

Student: \_\_\_\_\_

Mentor: \_\_\_\_\_

## FINAL EVALUATION Questions for Mentor Response

This evaluation is to be completed at the end of the final unit/semester that a student spends at a particular ministry site. Its primary purpose is to provide a vehicle for discussion with your student and to give them your direct feedback. Please respond to the following questions and include any additional comments you want to make at the end. The rating scales below range from (1) poor or ineffective to (5) superior performance. Please circle the most accurate number on the scale.

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1. Response of the student to the fulfillment of the duties outlined in the *Learning Covenant*.

(Duties not Completed)      1      2      3      4      5      (Objectives Fulfilled)

2. How have the mission objectives of your church been affected by the student's involvement in the congregation/work?

(Unaffected)                      1      2      3      4      5      (Significant Impact)

3. Please indicate your own approach to the mentoring relationship.

(Quite Incidental)              1      2      3      4      5      (Very Intentional)

4. Describe your satisfaction with the mentoring sessions.

(Dissatisfied)                      1      2      3      4      5      (Very Satisfying)

5. Were the sessions of mutual benefit to you?

(No Real Reciprocal Benefit) 1      2      3      4      5      (Quite Beneficial)

6. As you review the student's Learning Covenant, particularly the objectives listed for knowing, doing and being, please evaluate the level of growth you have observed.

(No Significant Growth)      1      2      3      4      5      (Obvious Maturation)

7. Please indicate your evaluation of the student's overall readiness for ministry in a chosen area.

(Insufficient Data)              1      2      3      4      5      (Definitely Ready for Ministry)

8. Please note any specific suggestions you have shared with your student concerning the need for further development.

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9. What letter grade would you recommend assigned to the student? \_\_\_\_\_

10. Additional Comments (on reverse or additional pages may be attached):

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Please give this *Mentor Response* to your student for submission.

*Please be sensitive to your student's deadlines, as their grade could be negatively affected by late work.*

## LAY EVALUATION

Name of Student: \_\_\_\_\_

Evaluated by: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Date: \_\_\_\_\_

\*Note: Mentors, spouses, family members, significant others, or roommates do not qualify as lay evaluators, unless approved by the Mentored Ministry office.

Please circle the number between 1 and 5 that best represents where you perceive the person being evaluated. Circle "NA" if you do not have enough information to make an evaluation.

Is not aware of strengths and weaknesses	1	2	3	4	5	NA	Is aware of strengths and weaknesses
Not interesting to talk to	1	2	3	4	5	NA	Interesting to talk to
Low concern for others	1	2	3	4	5	NA	High concern for others
People would not come to this person with a problem	1	2	3	4	5	NA	People would come to this person with a problem
Does not treat me with respect	1	2	3	4	5	NA	Does treat me with respect
Does not relate well to staff/ministry leaders	1	2	3	4	5	NA	Does relate well to staff/ministry leaders
Does not relate well to authority	1	2	3	4	5	NA	Does relate well to authority
Is not comfortable in some one-to-one relationships	1	2	3	4	5	NA	Is comfortable in most one-to-one relationships
Is uncomfortable in some group situations	1	2	3	4	5	NA	Is comfortable in most group situations
Disorganized	1	2	3	4	5	NA	Organized
Is closed to ideas	1	2	3	4	5	NA	Is open to ideas
Stifles self-expression	1	2	3	4	5	NA	Communicates openly and honestly
Is impatient	1	2	3	4	5	NA	Is very patient
Is moody	1	2	3	4	5	NA	Shows a stable mood
Does not listen well	1	2	3	4	5	NA	Is a good listener
Does not express self clearly	1	2	3	4	5	NA	Expresses self clearly
Does not know the Bible	1	2	3	4	5	NA	Knows the Bible

**Use a separate sheet to answer the following:**

1. List one thing you like that this person has done in his/her ministry.
2. Is there anything you would like this person to do differently in his/her ministry?
3. Comments:

1. List one thing you like that this person has done in his/her ministry.

2. Is there anything you would like this person to do differently in his/her ministry?

3. Comments:

**EVALUATION OF MENTOR**  
(Optional)

Name of Mentor: \_\_\_\_\_

This evaluation may be shared with the mentor or be confidential, as the student wishes.

1. Describe what kind of mentor your supervisor has been to you. What are his/her strengths and weaknesses?

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2. What has been the most satisfying element of your relationship?

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3. In what way(s) could your supervisor improve as a mentor?

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4. How has your growth been enhanced as a result of your relationship with your mentor?

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5. Would you recommend your mentor to another student? Why or why not?

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6. Additional Comments:

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Name of Student: \_\_\_\_\_

Date: \_\_\_\_\_