GORDON CONWELL
THEOLOGICAL SEMINARY

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Financial Affidavit for Doctor of Ministry Program

Section 1: Instructions (Please Read Carefully)

The U.S. Federal Law requires that students show proof of funding that establishes the student's ability to cover all expenses for the Doctor of Ministry residency.

To complete the Form I-20 Certificate of Eligibility Application and Financial Affidavit, **you must submit financial documents indicating your ability to cover all expenses for the DMin Residency**.

All financial documents such as bank statements and support letters must have been prepared within the last 3 months. Please note that the seminary and **U.S. Embassy and/or Consular officials will subject financial documents to careful review. At your visa interview, be prepared to explain your financial plan and submit original/additional documentation as needed.**

- For any documents that are not in English, please include an official translated copy.
- All financial documents should indicate the type of currency represented.

Your total funding may come from one or more of the below sources of funding:

- **PERSONAL FUNDS:** Please submit a copy of a bank statement in your own name, prepared within the past three months showing available balances sufficient to meet your expenses.
  - This documentation should be on the financial institution's official letterhead, stamped and signed by the financial institution. Financial documents must include English translation if applicable.
  - If the bank statement is in your spouse's name (and does not have your own name on the account), this should be treated as family support (not personal funds) and requires an affidavit, *see below*.

- **PARENT AND FAMILY SUPPORT:** The Parent or Family Sponsor will need to submit a signed affidavit of support along with a copy of their own bank statement indicating the amount of money (USD) available to them for financial support (bank statement preferred). The amount of funds available to the sponsor on the bank document must meet or exceed the amount indicated on the affidavit of support. The wording "current balance in excess of _____" (the amount that they are committing to provide) may be used.

- **PRIVATE SPONSOR SUPPORT:** Please follow the same requirements as "Parent and Family Support," including the bank statement, and sponsor affidavit of support. Please be advised that a business cannot support the student. Sponsors must use private personal bank statements.

- **GORDON-CONWELL SCHOLARSHIP:** If you were granted a need-based scholarship by Gordon-Conwell Doctor of Ministry Program or another GCTS scholarship or grant, please submit a copy of the scholarship letter and signed agreement.

- **GOVERNMENT AGENCY, CHURCH OR OTHER MINISTRY SUPPORT:** Please submit a "Sponsor Affidavit of Support (Church, Nonprofit or Other Ministry)" as well as an official sponsorship letter on the organization's letterhead for each supporting organization. Financial documentation (such as a certified bank letter or annual financial report) may be requested. The sponsorship letter must specify:
  - The name and address of the sponsoring organization
  - Total amount (USD) available to you for your DMin residency
  - Name of the seminary attending (i.e. Gordon-Conwell) and your degree program (Doctor of Ministry)
  - Period of time funding is guaranteed, and specifics about the funding (i.e., whether funding is renewable annually, for how many years, and any conditions of the award that you must fulfill)

Unacceptable sources of funding include (but are not limited to): any funds that are not liquid, insurance policies, and retirement or pension accounts.

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Section 2: Student Information

Name _____
(as on passport) Family Name (surname) First Name (Given) Middle Name (if applicable)

Student ID # _____ Track _____ Date of Birth _____ / _____ / _____

Section 3: Financial Certification (required)

All financial information is in US Dollars.

Check (☑) the appropriate row, that matches the academic year of your **first residency**. *(Do not check all rows, only the one that applies)*

Student Status (☑) *Check one box only*	Tuition and Fees*	Books and Supplies*	Health Insurance	Living Expenses and Other**	Total Calculated Expenses
☐ **Students Only 2022-2023 (1st residency)**	$7,780	$500	$ not required	$1,600	**$9,880**
☐ **Students Only 2023-2024 (1st residency)**	$8,090	$500	$ not required	$1,600	**$10,190**
☐ **Students Only 2024-2025 (1st residency)**	$8,333	$500	$ not required	$1,600	**$10,433**
☐ **Students Only 2025-2026 (1st residency)**	$8,625	$500	$ not required	$1,600	**$10,725**
☐ **Students Only 2026-2027 (1st residency)**	$8,875	$500	$ not required	$1,600	**$10,975**
☐ **Other**	*Contact International Student Advisor for an exact amount*				**$ ____,_____**

*One year of tuition per year estimated for F-1 DMin Students at GCTS.
** "Living expenses and Other" include the cost of housing and food. This does not include transportation to and from the U.S., and it does not include the rental of a vehicle.

Please note that the calculated expenses provided above cannot be modified under any circumstances. Students are not permitted to revise any of these figures based on individual determination, projected financial need, or anticipated costs.

Student Financial Worksheet

STEP A: Copy the official **Total Calculated Expenses** from the table above, for your student status (the row you checked).

STEP B: Indicate the amount(s) available from the following sources to meet your expenses

Calculated Expenses:		Available Funds:		Renewable Each Year? ☑
Tuition and Fees	$	Personal Funds	$	☐ Yes ☐ No
Books and Supplies	$	Parent and Family Support	$	☐ Yes ☐ No
Health Insurance	$	Private Sponsor Support	$	☐ Yes ☐ No
+Living Expenses and Other	$	Gordon-Conwell Scholarship	$	☐ Yes ☐ No
		Government, Church, or Other Ministry Support	$	☐ Yes ☐ No
Total Calculated Expenses:	$	**Total Available Funds:**	$	

STEP C: Verify that all **AVAILABLE FUNDS** total is equal to or greater than the **CALCULATED EXPENSES** total.

STEP D: List the detailed amounts in each category of **AVAILABLE FUNDS**, and make sure that you have the necessary supporting documentation (see Section 1)

	Available Funds:	Details:	Documentation
Personal Funds	Amount $ _____	Bank Name _____	☐ Bank Statement
	Amount $ _____	Bank Name _____	☐ Bank Statement
	Amount $ _____	Bank Name _____	☐ Bank Statement
Parent and Family Support	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
Private Sponsor Support	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
	Amount $ _____	Bank Name _____	☐ Bank Statement & Support Form
Gordon-Conwell Scholarship	Amount $ _____	Scholarship _____	*We should have your scholarship letter on file if a scholarship was awarded to you.*
Government, Church, or Other Ministry Support	Amount $ _____	Organization _____	☐ Letter of Support & Support Form
	Amount $ _____	Organization _____	☐ Letter of Support & Support Form
	Amount $ _____	Organization _____	☐ Letter of Support & Support Form

Section 4: Financial Support Verification and Additional Questions

1. Have you completed the "Student Financial Worksheet" above? ☐ Yes ☐ No
2. Will your AVAILABLE FUNDS be enough to pay for the CALCULATED EXPENSES, for you and any dependents that will live you in the U.S.? ☐ Yes ☐ No
3. Have you included all required financial documents (e.g. bank statements)? ☐ Yes ☐ No
4. Do you understand that the payment of your student accounts (e.g. tuition bill) is required to be paid by the deadline for the DMin Program at Gordon-Conwell Theological Seminary? ☐ Yes ☐ No

Section 5: Certification and Student Signature

I (print name) _____ certify that the above-mentioned financial resources are presently available to me for the duration of the studies identified in this *Application for I-20/Certificate of Eligibility*. I have read this entire document and understand my responsibilities in providing the documentation described. I understand that falsification of any financial documentation is grounds for cancellation of my admission and subsequent enrollment.

Student Signature _____ Date _____

Typed Signatures Cannot be Accepted.

**Submit pages 2-3 only.*

Section 6: Submit the completed and signed I-20 Application and Financial Affidavit (this form) with Supporting Documentation

Please complete the full application and submit to: igarcia@gordonconwell.edu

*Only complete applications including support documentation (financials & Passport ID page copies) are processed. Please do not submit a partially completed application missing documentation. Thank you.

Please allow up to one week for application review processing.

If all eligibility requirements are met for the I-20 Certificate of Eligibility, a draft of the I-20 Certificate of Eligibility will be issued as a PDF to your student email only (@gordonconwell.edu). You will be required to review this draft copy of your I-20 to verify that all information is correct; once you send confirmation that all information on the draft is accurate, you will be issued the Initial I-20 with a SEVIS ID number, which is required to apply for an F-1 Nonimmigrant Student Visa.